STEO STUDENT TRANSPORTATION OF EASTERN ONTARIO	**Policy**	**Policy #** POL100

Title: Eligibility for Transportation/Walking Distance Policy		
Section: General	**Approved Date:** February 19, 2014	**Revised:** November 6, 2026

Associated Documents: NA

1. Rationale

Under the Education Act Revised Statutes of Ontario, 1990, Student Transportation of Eastern Ontario (STEO) has the option of providing transportation for its students from home to school or to an activity which is part of the school program. It is common practice for School Boards in Ontario to provide transportation to those students who qualify under the local Board guidelines. STEO also recognizes the Ontario Human Rights code and its application to policies of STEO and will accommodate students in accordance with the requirements of the code.

2. Eligibility for Transportation

2.1. Transportation may be provided for students meeting the following conditions of eligibility:

2.1.1. Students need to be registered at a school within the Catholic District School Board of Eastern Ontario (CDSBEO) jurisdiction or the Upper Canada District School Board's (UCDSB) jurisdiction before transportation to and from school can be provided.

2.1.2. The student must reside within the school boundaries of his or her assigned school as pre-determined by the school boards in order to be eligible for transportation.

2.2. Where feasible, schools will operate under staggered bell time hours to achieve transportation efficiencies.

2.3. All changes to student records must be communicated directly with the school. Transportation information is provided by the school directly from its student database. Student data is the responsibility of the Boards and is provided to STEO under the Municipal Freedom of Information and Protection of Privacy Act.

2.4. STEO will provide school bus transportation for one child, on one seat, on one bus.

2.4.1. For a student residing in two residences due to family status, the parent/guardian from each residence may request transportation

through STEO by completing the Family Accommodation Request for Transportation form.

2.4.2. Each Family Accommodation Request for Transportation shall be considered the same as for a student residing in one residence and shall be subject to the same conditions outlined in section 4. Parents/guardians in both households shall provide confirmation in writing that they are aware of the transportation arrangement.

2.5. Transportation within a school's walking zone may be provided where circumstances of hazardous nature are present and have been identified by STEO.

2.6. Transportation will be provided for students under the age of twenty-one (21) only.

3. School Zones

3.1. Transportation will only be provided within the defined school zone for the program/treatment facility in which the student is registered.

3.2. The parent/guardian of a child attending a school out of zone will be required to provide their own transportation.

4. Pick-up and Delivery

4.1. Normally transportation service is provided at one single pick-up and/or drop-off point throughout the school year (reference section 2.4), subject to any arrangements made, for example, pursuant to section 2.4.1.

4.1.1. Upon written request to the Superintendent, School Principal or STEO the pick-up point can differ from the drop-off point under infrequent and special circumstances, subject to the following conditions:

4.1.1.1. the pick-up and drop-off points must be consistent throughout the school year and both points must be served by the same bus route;

4.1.1.2. the Superintendent, School Principal or his/her designate recommends the request and STEO authorizes the request;

4.1.1.3. the request must involve no cost and the bus route must neither be altered nor extended;

4.1.1.4. upon written request to STEO, other arrangements can be approved by the Operations Manager and the General Manager/CAO.

5. Walking Distances

Walking distance is to be measured from the closest public thoroughfare of the residence of the student to the nearest public access to the school building.

CDSBEO/UCDSB Walk to School

Service Area	*JK/SK*	*Grade 1-8*	*Grade 9-12*
Distance Between Home and School	***800 metres***	***1.6 km***	***3.2 km***
Maximum Walking Distance to Bus Stop	***800 metres***	***800 metres***	***1.6 km***