

Inclement Weather Procedure 2022-2023





Your STEO inclement weather team is Marc Gosset and Janet Murray, with Gord Kirk supporting the process as needed.

In order to expedite the communication process on inclement weather mornings, please reach out to the team with your road observations and recommendation via the Teams link provided by STEO, as soon as is reasonable, and no later than 5:15 a.m.

While the Inclement Weather Captains' Meeting chat group on Teams is the preferred method of communication, in the event that you are experiencing technical difficulties or have a need to reach out to STEO directly, you may do so as follows:

Text or Phone:

Marc Gosset: 613-804-1596

Janet Murray: 613-803-3543

Gord Kirk: 613-802-9743 (alternate)

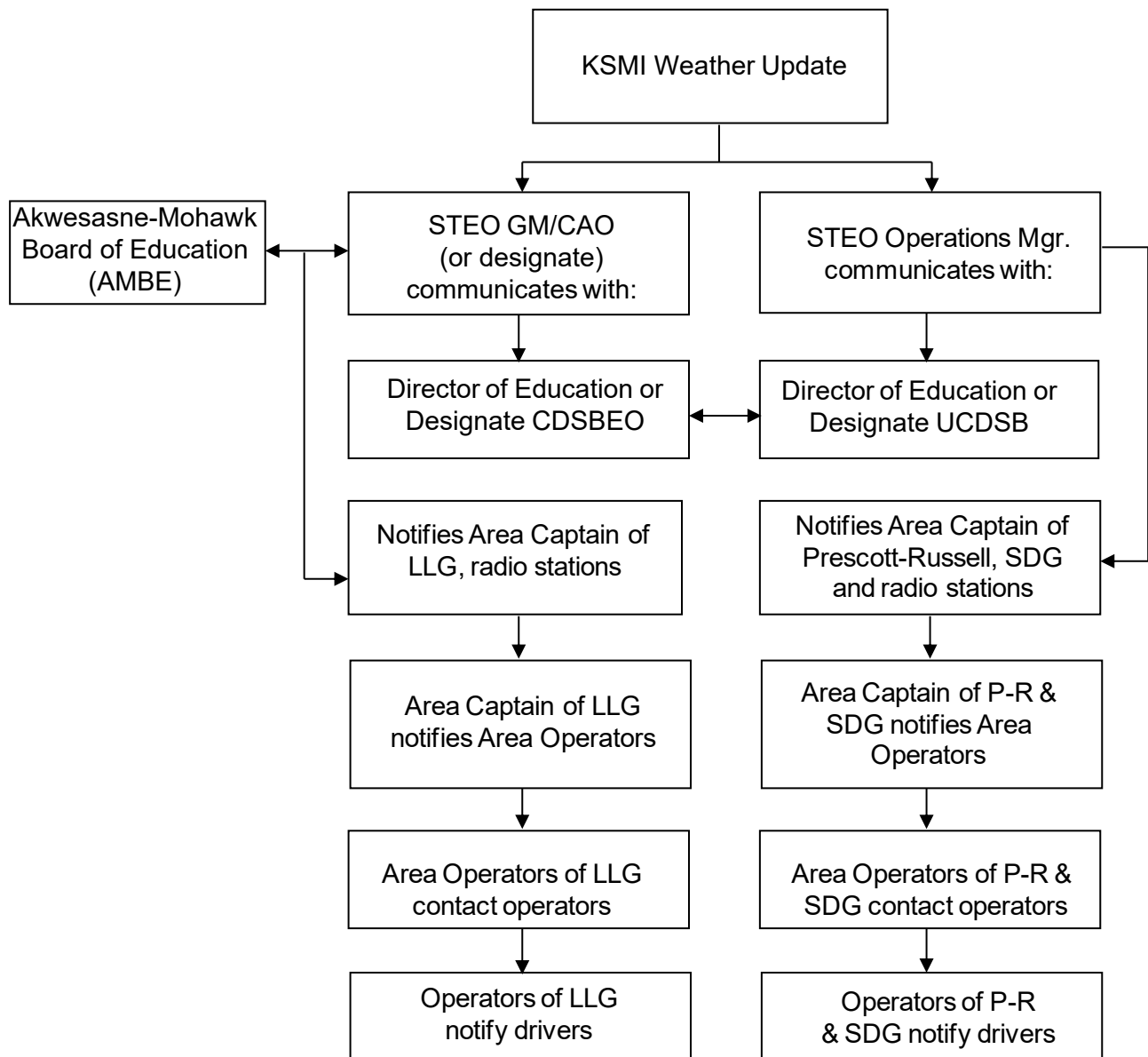
Safe Travels



INCLEMENT WEATHER PROCEDURE 2022-2023

1. COMMUNICATION FLOW CHART

The following flow chart illustrates the communication that is to occur vis-à-vis inclement weather.

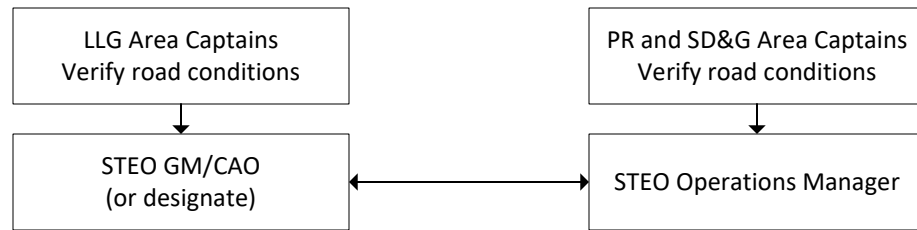


STEO, CDSBEO and UCDSB rely on KSMI Weather. When a weather advisory is received the STEO GM/CAO (or designate) and Operations Manager will first communicate amongst themselves and then advise area captains.

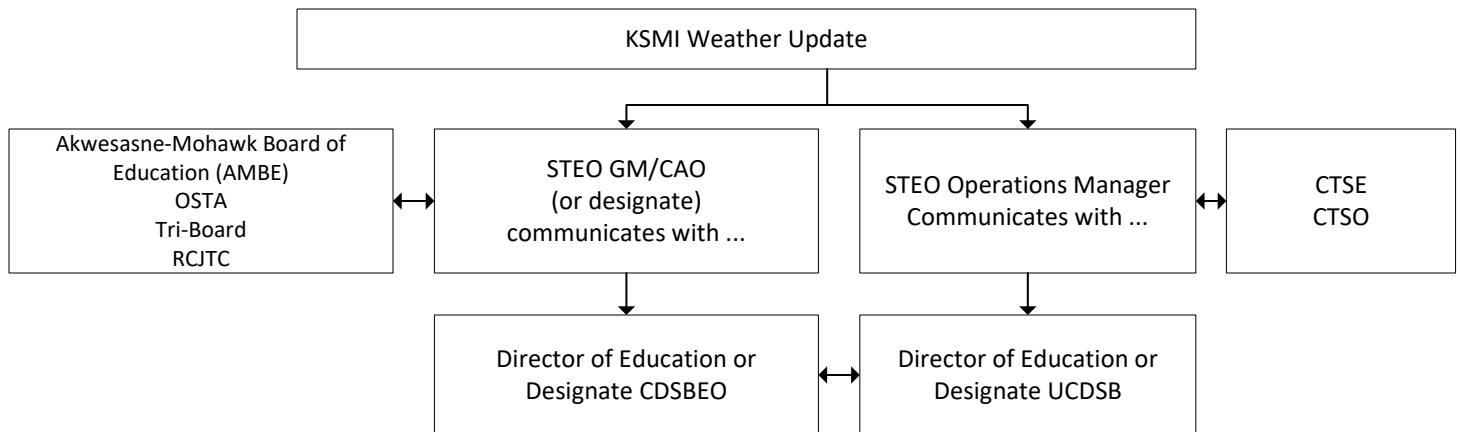
2. DECISION MAKING

The following communication steps will occur when deciding the cancellation of student transportation.

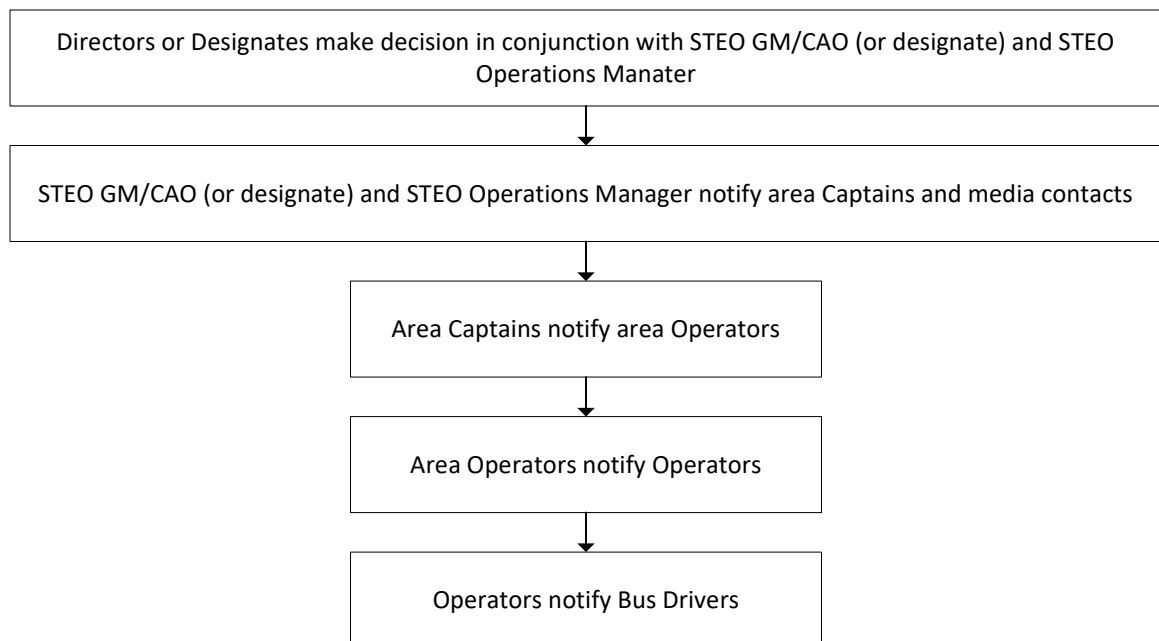
STEP # 1 – by 5:00 a.m.



STEP # 2 – by 5:15 a.m.



STEP # 3 – by 5:30 a.m.



STEP # 4 – to be available to public no later than 6:15 a.m.

STEO posts cancellation to STEO website, Facebook, Twitter feeds, and inclement weather hotline

3. Zone Definition

This procedure encompasses 18 zones as defined:

Zone 1 Area

- Clarence-Rockland, Alfred and Plantagenet

Zone 2 Area

- Champlain, Hawkesbury and East Hawkesbury

Zone 3 Area

- Russell, Casselman and La Nation

Zone 4 Area

- North Dundas and South Dundas

Zone 5 Area

- North Stormont and South Stormont

Zone 6 Area

- North Glengarry and South Glengarry

Zone 7 Area

- City of Cornwall

Zone 8 Area

- Rideau

Zone 9 Area

- Brockville

Zone 10 Area

- Perth

Zone 11 Area

- Almonte

Zone 12 Area

- South Grenville

Zone 13 Area

- North Grenville

Zone 14 Area

- Smiths Falls

Zone 15 Area

- Carleton Place

Zone 16 Area

- Gananoque

Zone 17 Area

- Athens

Zone 18 Area

- Frontenac

5. List of Area Captains

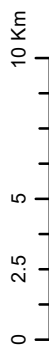
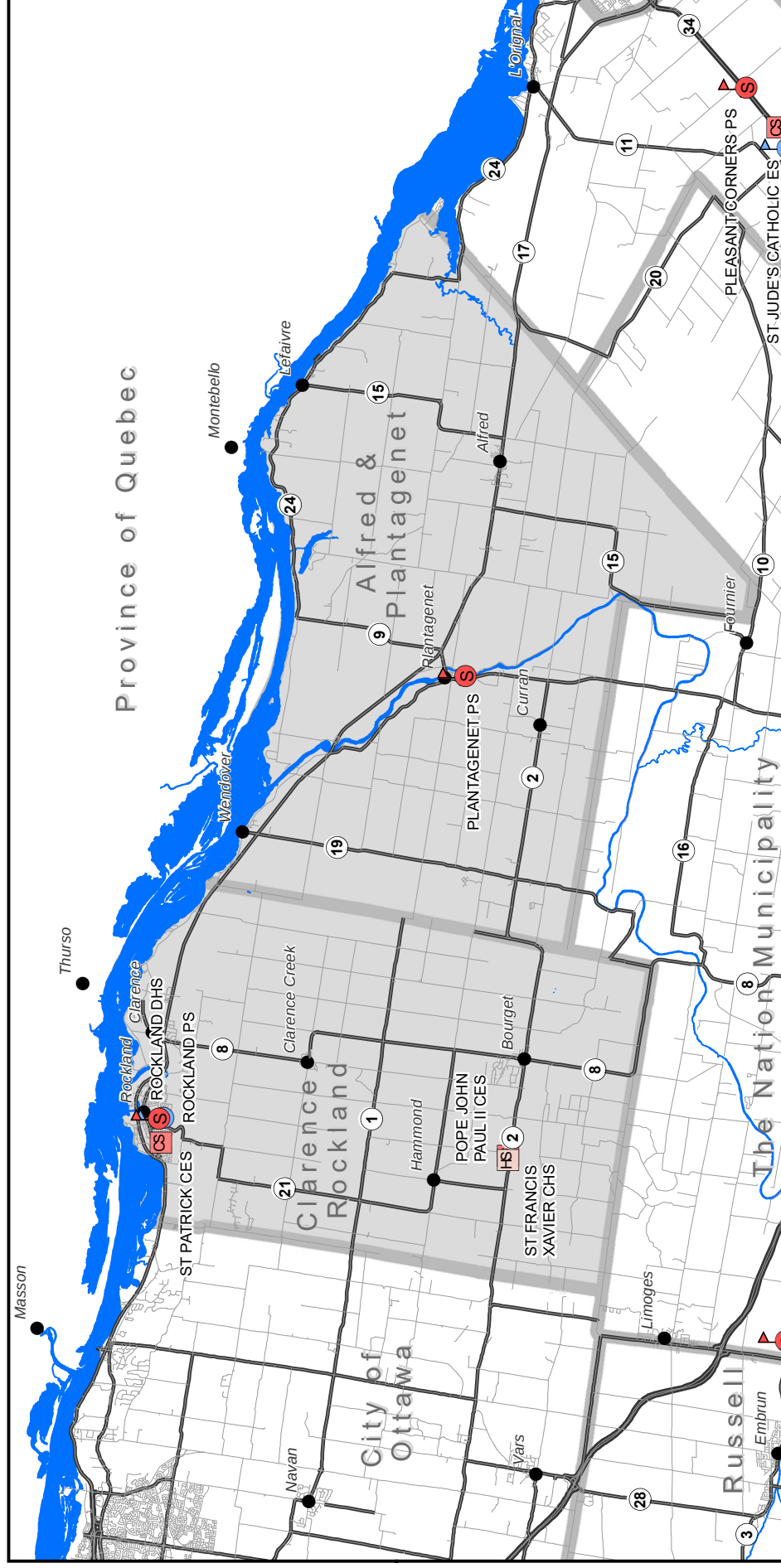
Zone	Inclement Weather Captain	Primary Contact #
Zone 1	Roxborough Bus Lines – Rockland – Nick McRae	613-551-2912
Zone 2	R & C Cuerrier – Marie Claude Deslauriers	613-632-4004
Zone 3	417 Bus Lines - Mario Laplante or Gilles Laplante	613-850-4652 613-299-7909
Zone 4	Whitteker Bus Lines – Liz Markell	613-870-2709
Zone 5 & 6	Roxborough /Glengarry Bus Lines – Nick McRae	613-551-2912
Zone 7	First Student Cornwall – Marni Bilmer	613-363-0500
Zone 8	Howard Bus Service – Dale Howard	613-349-9434
Zone 9	Howard Bus Service – Dale Howard	613-349-9434
Zone 10	C. Martin's Bus Service – Perth – Todd Payne	613-464-0088
Zone 11	First Student Canada- Perth – Pat Hauraney	343-998-2471
Zone 12	Whitteker Bus Lines – Liz Markell	613-870-2709
Zone 13	Whitteker Bus Lines - Liz Markell	613-870-2709
Zone 14	Healey Transportation – Frank Healey	613-223-6783
Zone 15	Premier Bus Lines Inc. – Eric Hochgeschurz	613-769-8109
Zone 16	Clark Bus and Marina Ltd. – Mike Clark	613-561-0094
Zone 17	Howard Bus Services – Dale Howard	613-349-9434
Zone 18	C. Martin's Bus Service Perth – Todd Payne	613-464-0088

Radio and TV Stations for Inclement Weather Updates

CFRA – Ottawa 580 AM	98.9 The Drive
Magic 100.3 – Ottawa	Jump 106.9FM
BOB FM – Ottawa 93.9 FM	Hot 89.9 FM
TSN 1200 AM – Ottawa	Q Country 102.9
CKBY – Ottawa 101.1 FM	PAC 98.7 FM
CHEZ – Ottawa 106.1 FM	YES FM 96.7
Y-101 – Ottawa 101.1 FM	CTV Morning Live
KISS – Ottawa 105.3 FM	Boom 101.9 FM
CIWW – Ottawa 1310 AM	104.5 Fresh FM
CBC Radio 1	CKON – St. Regis 97.3 FM
CBC – Ottawa 91.5 FM	Wild Country – Malone 96.5 FM (WVNV)
OLDIES 102.7 FM (WICY)	Hits 94.7 FM (WYUL)
CTV – Ottawa (formerly CJOH – TV News)	Radio Canada Ottawa 90.7 FM
JRFM – Brockville 104.9	CHPR – Hawkesbury 102.1 FM
BOB FM – 103.7 Brockville & Kingston	CJLA – Lachute 104.9 FM
WTNY 790 AM	Rouge 94.9 FM
WCIZ 93.3 FM	NRJ 104.1 FM
WFRY 97.5 FM	104.7 FM
WNER 1410 AM	101.5 The Fox FM
JACK FM 92.3 FM	Mix 96.1 & 1340 WMSA
101.1 County FM	WLFK 95.3 FM
MooseFM 97.5	WSLB 1400 AM
Classic Rock FM96	WQTK 92.7 FM
CKWS FM	CHOD Cornwall 92.1 FM
98.3 FLY FM	CHRI Cornwall Area 88.1 FM
CHRI – Ottawa Area 99.1 FM	Lake 88 (CHLK – FM) Perth
Pembroke 100.7 FM	New Jewel 92.5 Clarence-Rockland
Jewel 107.7 FM Hawkesbury	Bell Media
Rythme Outaouais 97.1	Brockville, Leeds & Grenville Newswatch
The Ottawa Citizen will post bus cancellations on their website: http://www.ottawacitizen.com	Cornwall Newswatch on their website: www.cornwallnewswatch.com
Cogeco – Brockville and Cornwall	MooseFM (Prescott)

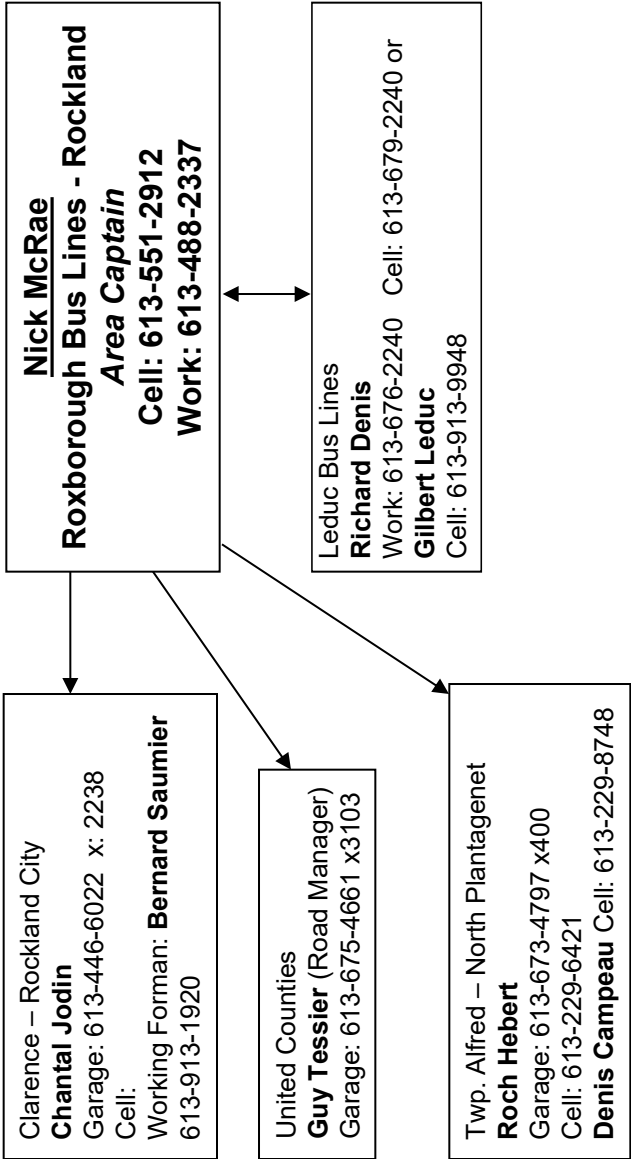
Zone 1 Clarence-Rockland, Alfred & Plantagenet

Area Captain
Nick McRae, Roxborough Bus Lines



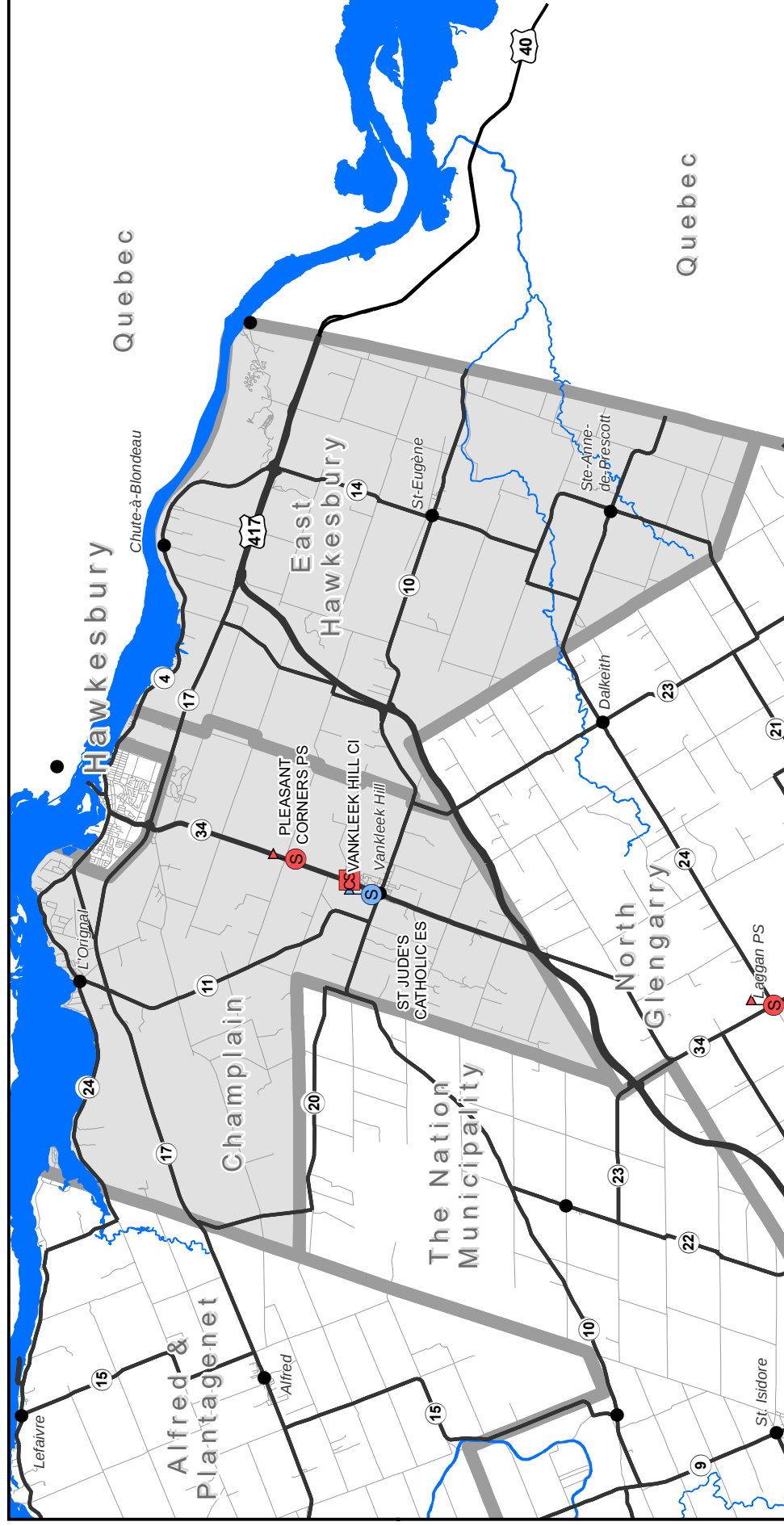
Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

Clarence-Rockland, Alfred & Plantagenet Area Schools – Zone 1

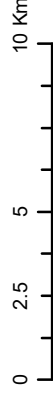


Zone 2 Champlain, Hawkesbury & East Hawkesbury

Area Captain
Marie-Claude Deslauriers - R & C Cuerrier

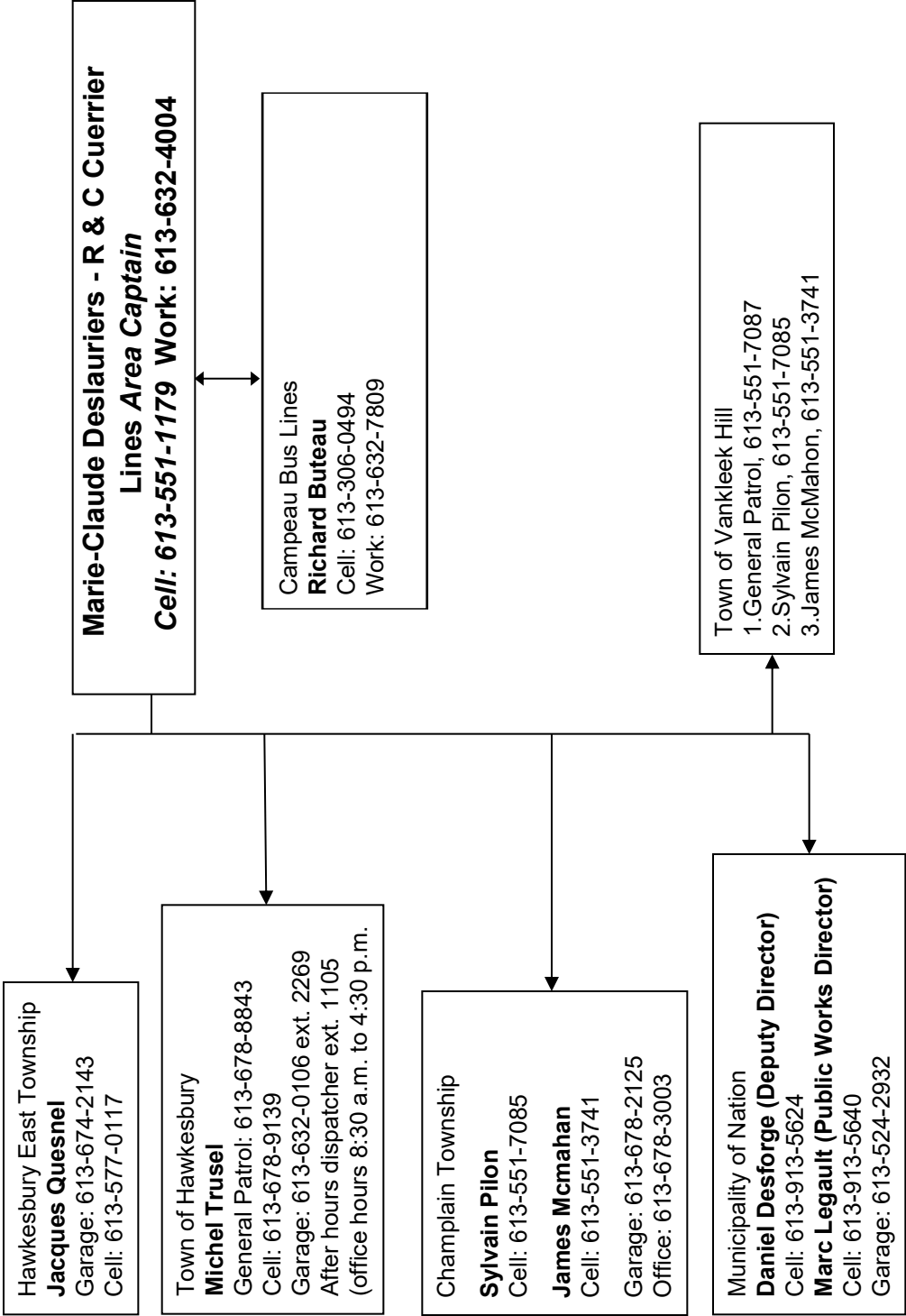


- UCDSB Elementary School
- CDSBEO Elementary School
- UCDSB Secondary School
- CDSBEO Secondary School
- Municipal Boundary



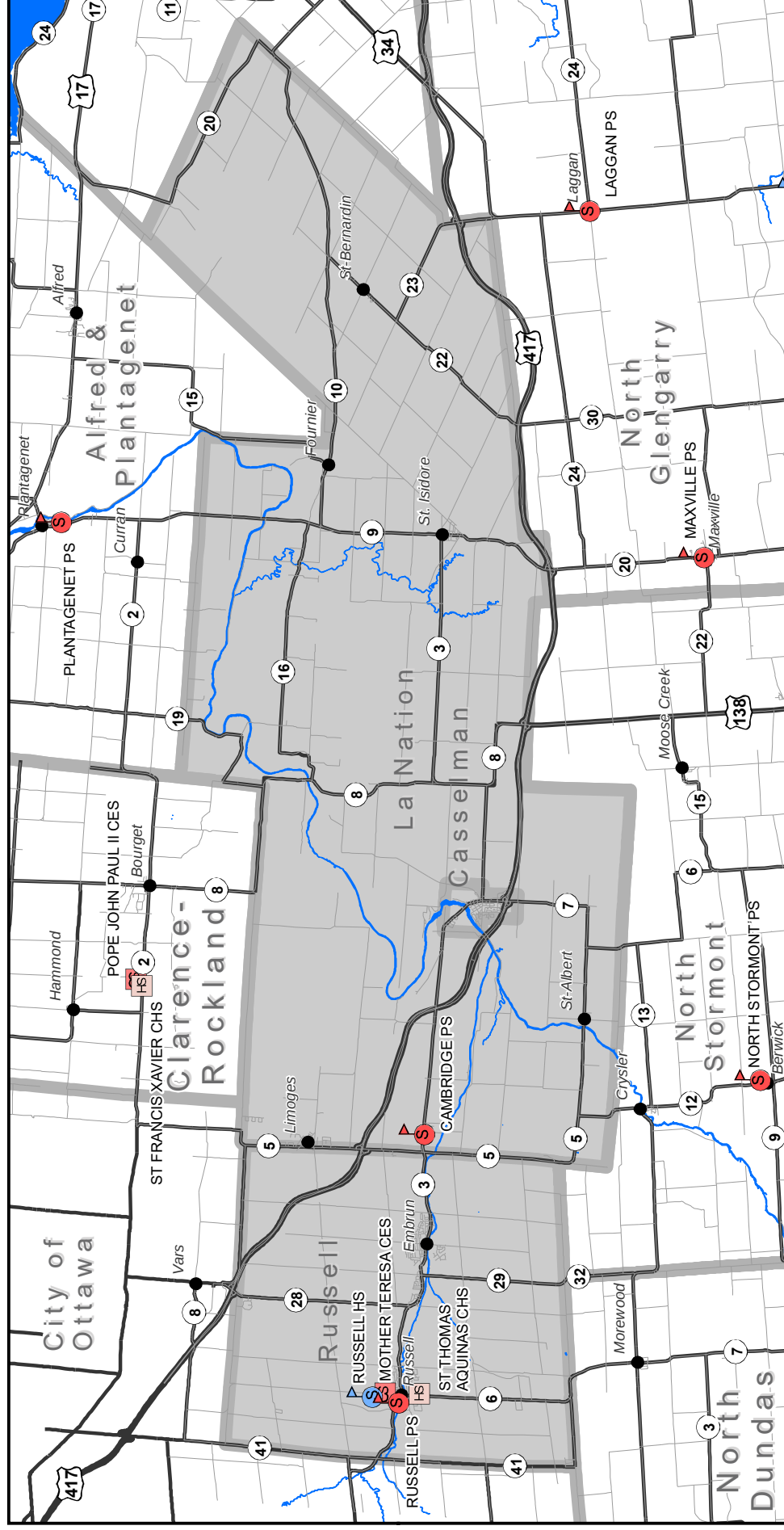
Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

Champlain, Hawkesbury & East Hawkesbury Area Schools – Zone 2

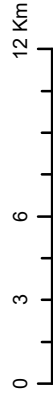


Zone 3 Russell, Casselman & La Nation

Area Captain
Mario Laplante, 417 Bus Lines



- UCDSB Elementary School
- UCDSB Secondary School
- CDSBEO Elementary School
- CDSBEO Secondary School
- Municipal Boundary

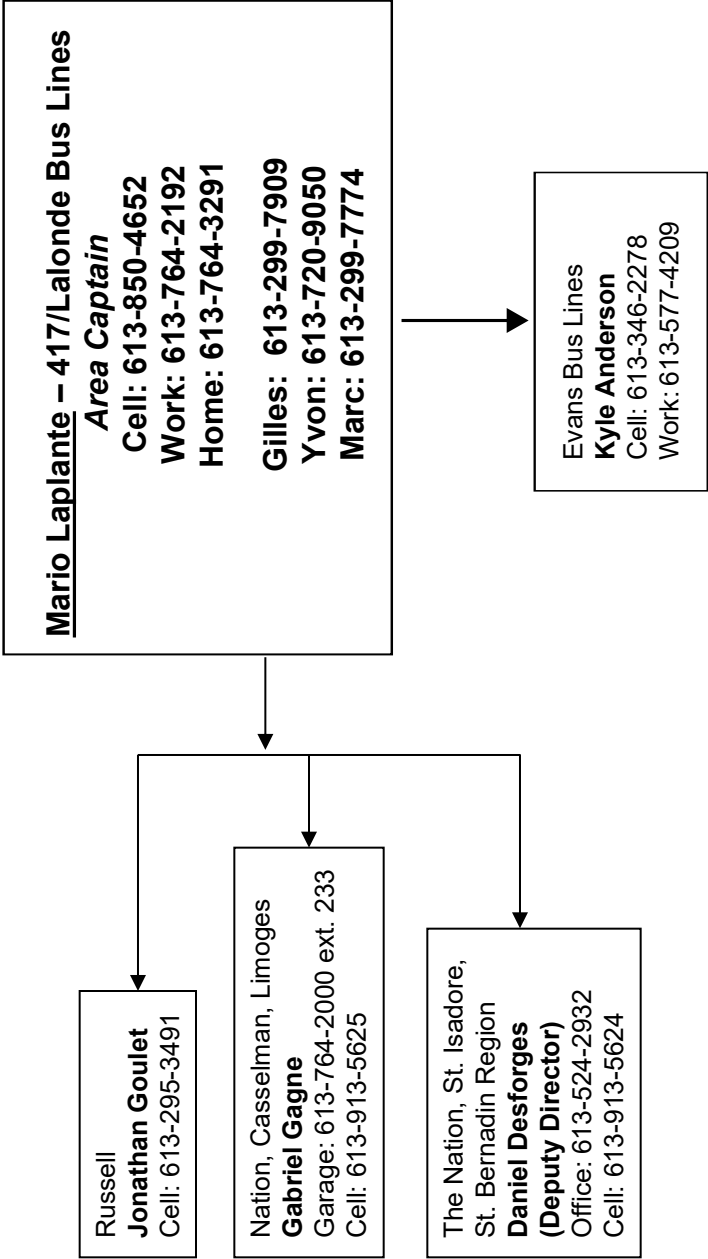


Inclement Weather Procedure

Appendix A

Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

Russell, Casselman & La Nation Area Schools – Zone 3

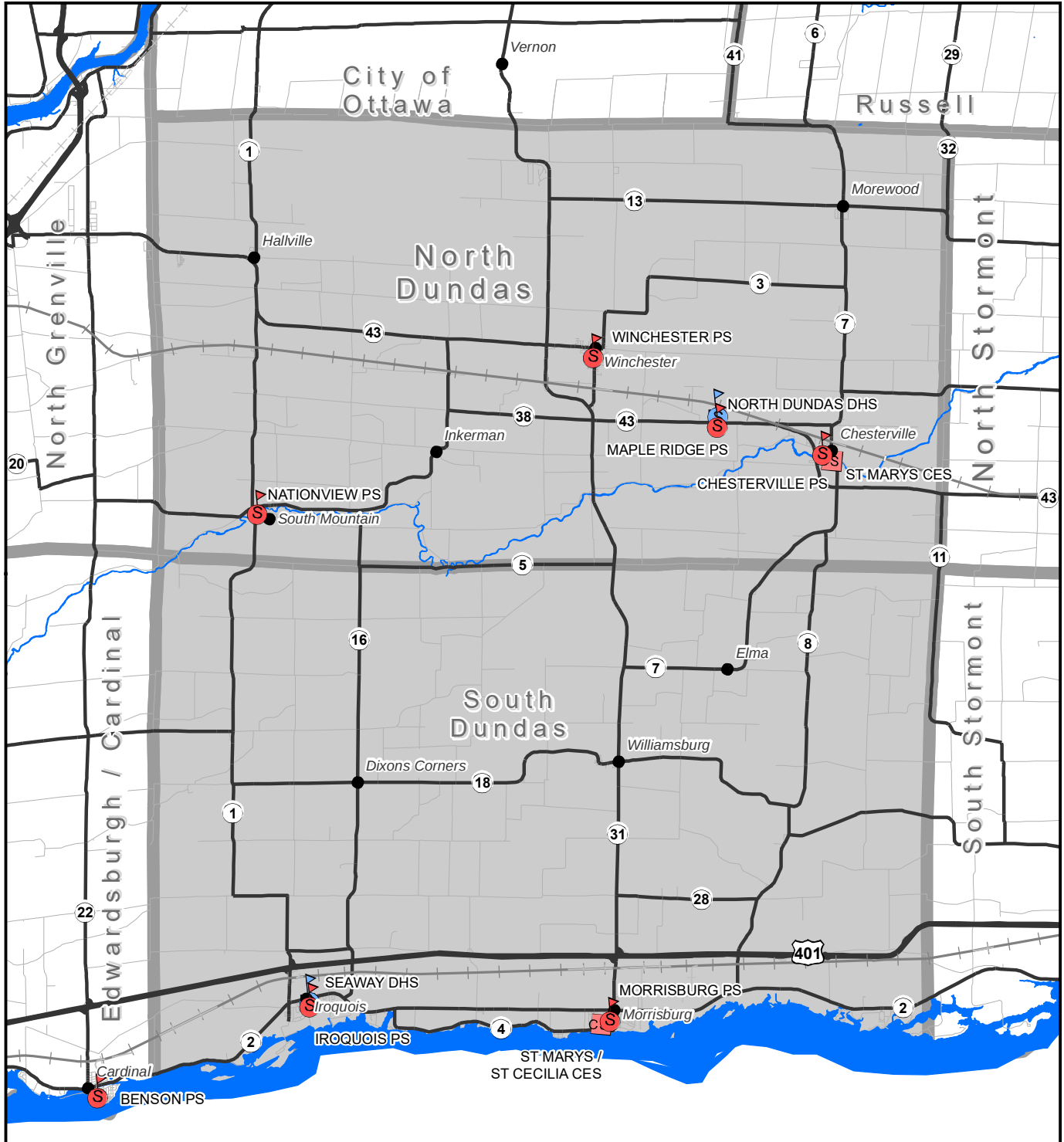


Zone 4 North Dundas, South Dundas

Appendix A



**Area Captain
Liz Markell, Whitteker Bus Lines**



UCDSB
Elementary School



CDSBEO
Elementary School

— Municipal Boundary



UCDSB
Secondary School



CDSBEO
Secondary School

0 5 10 Km

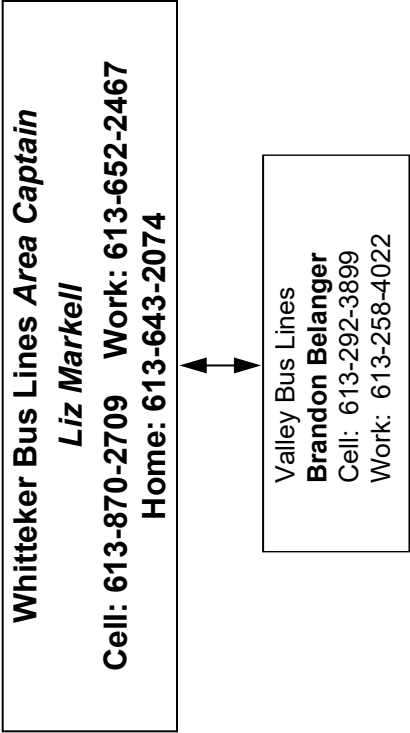
STEO - October 2022

Inclement Weather Procedure

Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

North Dundas, South Dundas Area Schools – Zone 4

Appendix A

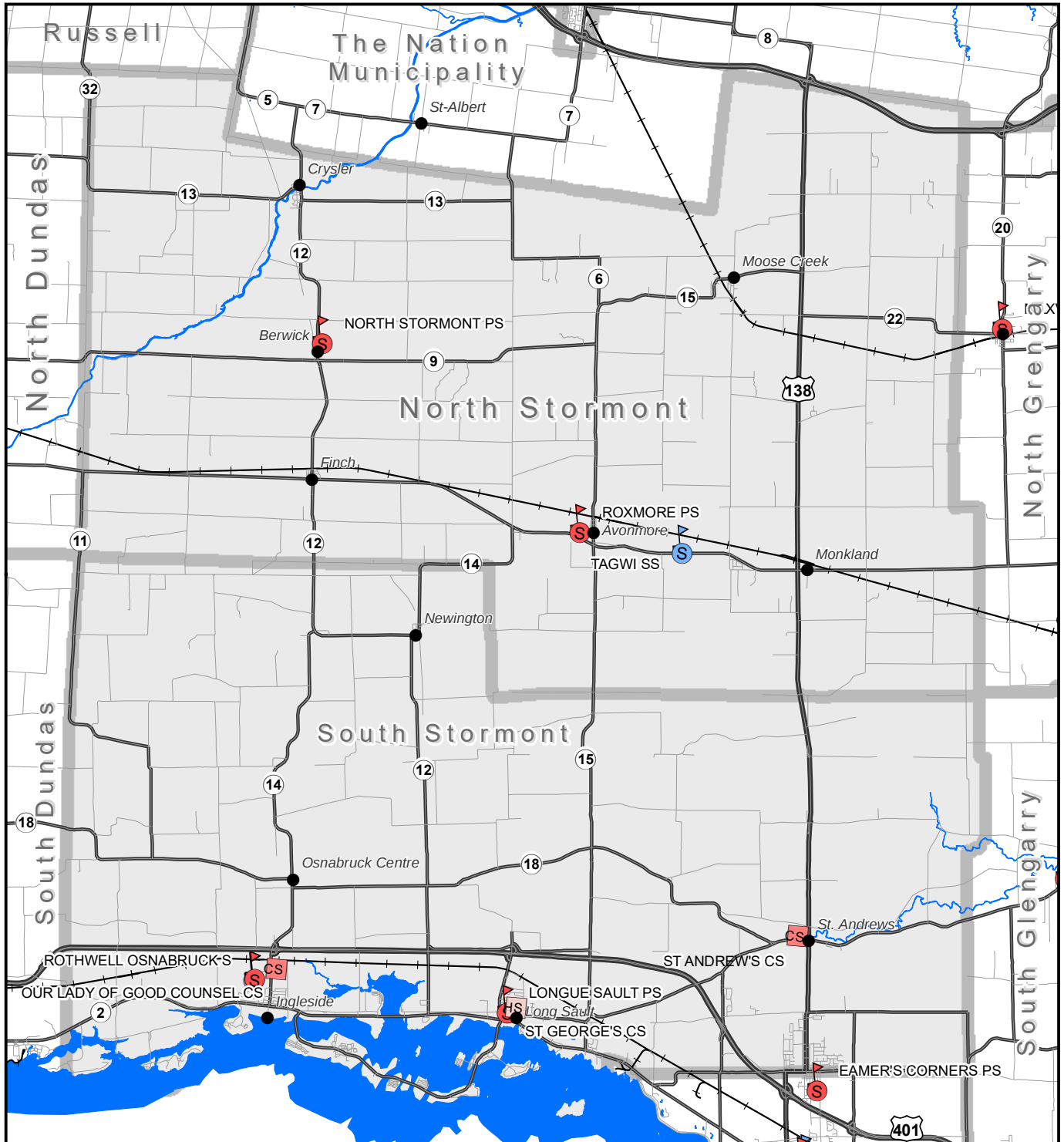


Zone 5

North Stormont, South Stormont



Area Captain
Nick McRae - Roxborough Bus Lines



UCDSB
Elementary School



CDSBEO
Elementary School

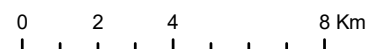
— Municipal Boundary



UCDSB
Secondary School



CDSBEO
Secondary School



Inclement Weather Procedure

Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

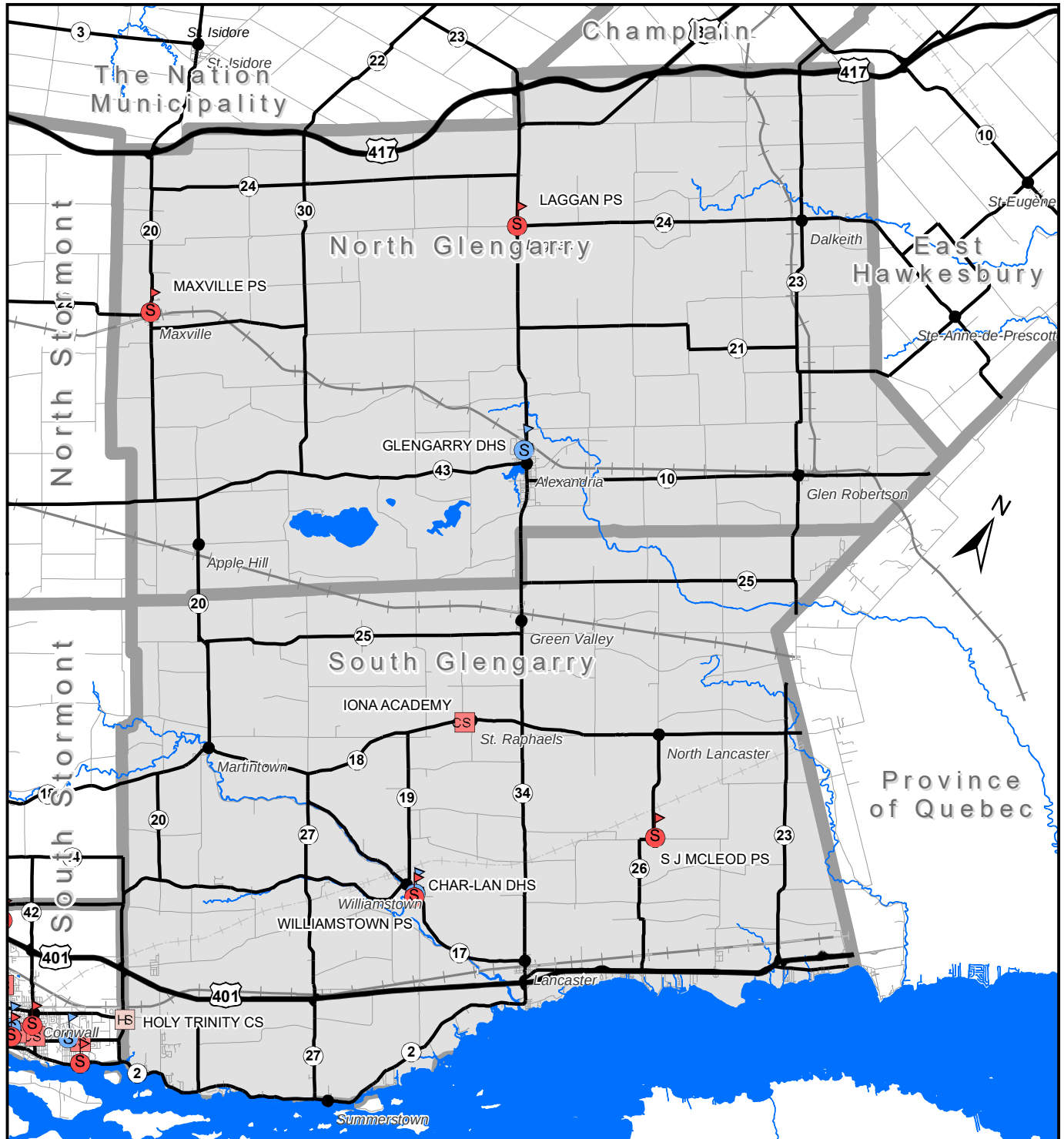
North Stormont, South Stormont Area Schools – Zone 5

Nick McRae - Roxborough Bus Lines
Area Captain
Cell: 613-551-2912
Work: 613-346-2511

Zone 6

North Glengarry, South Glengarry

Area Captain
Nick McRae, Roxborough / Glengarry Bus Lines



- | | | | |
|--|-----------------------------|---|----------------------------|
|  | UCDSB
Elementary School |  | UCDSB
Secondary School |
|  | CDSBEO
Elementary School |  | CDSBEO
Secondary School |
|  Municipal Boundary | | | |

0 2 4 8 Km

Inclement Weather Procedure

Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

North Glengarry, South Glengarry Area Schools – Zone 6

Nick McRae – Roxborough/Glengarry Bus Lines

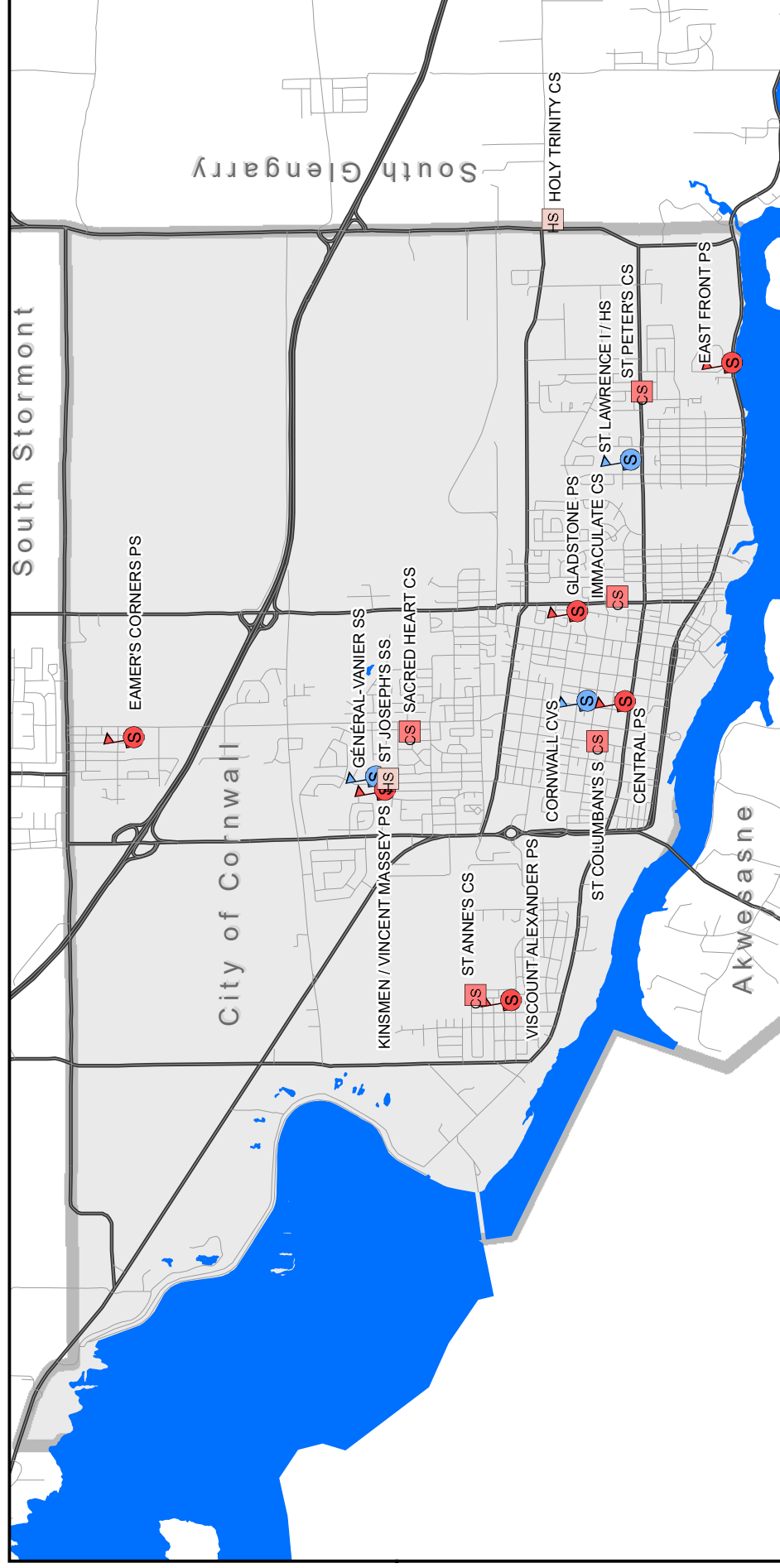
Area Captain

Cell: 613-551-2912

Work: 613-346-2511

Zone 7 City of Cornwall

Area Captain Marni Bilmer, First Student (Cornwall)



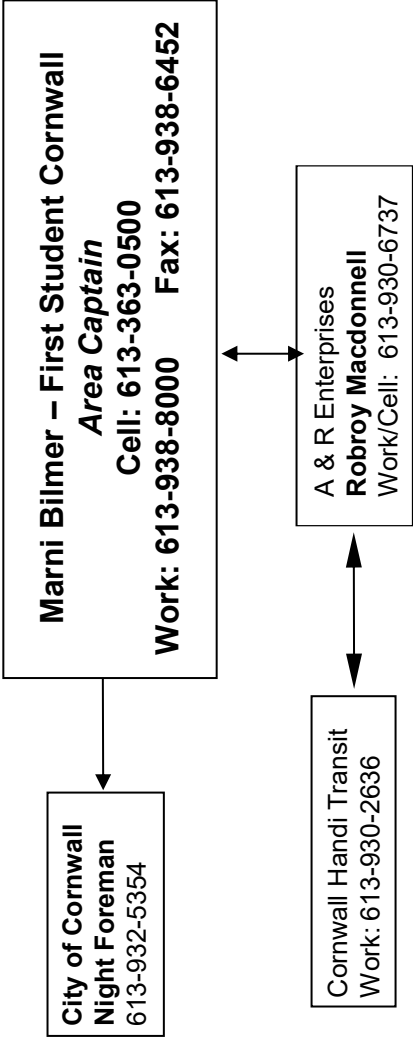
0 0.5 1 2 Km

Inclement Weather Procedure

Appendix A

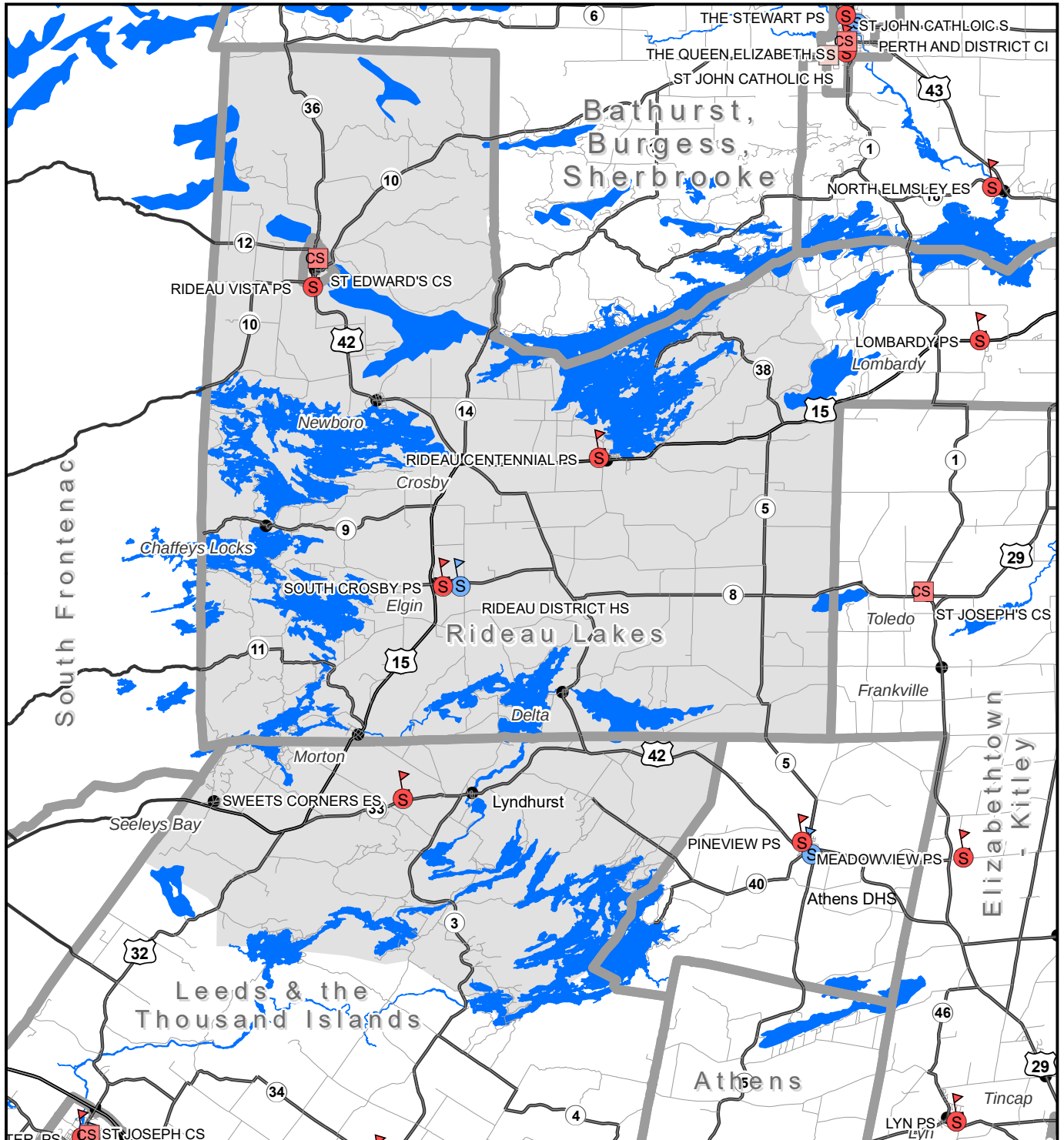
Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

City of Cornwall Area Schools – Zone 7



Zone 8 Rideau

**Area Captain
Dale Howard, Howard Bus Service**



UCDSB
Elementary School



CDSBEO
Elementary School

— Municipal Boundary



UCDSB
Secondary School

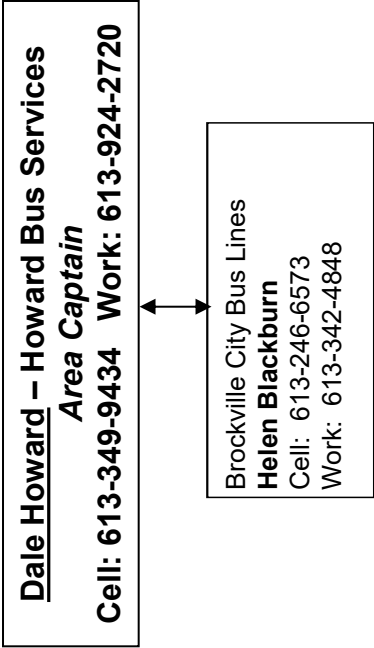


CDSBEO
Secondary School

0 3 6 12 Km

Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

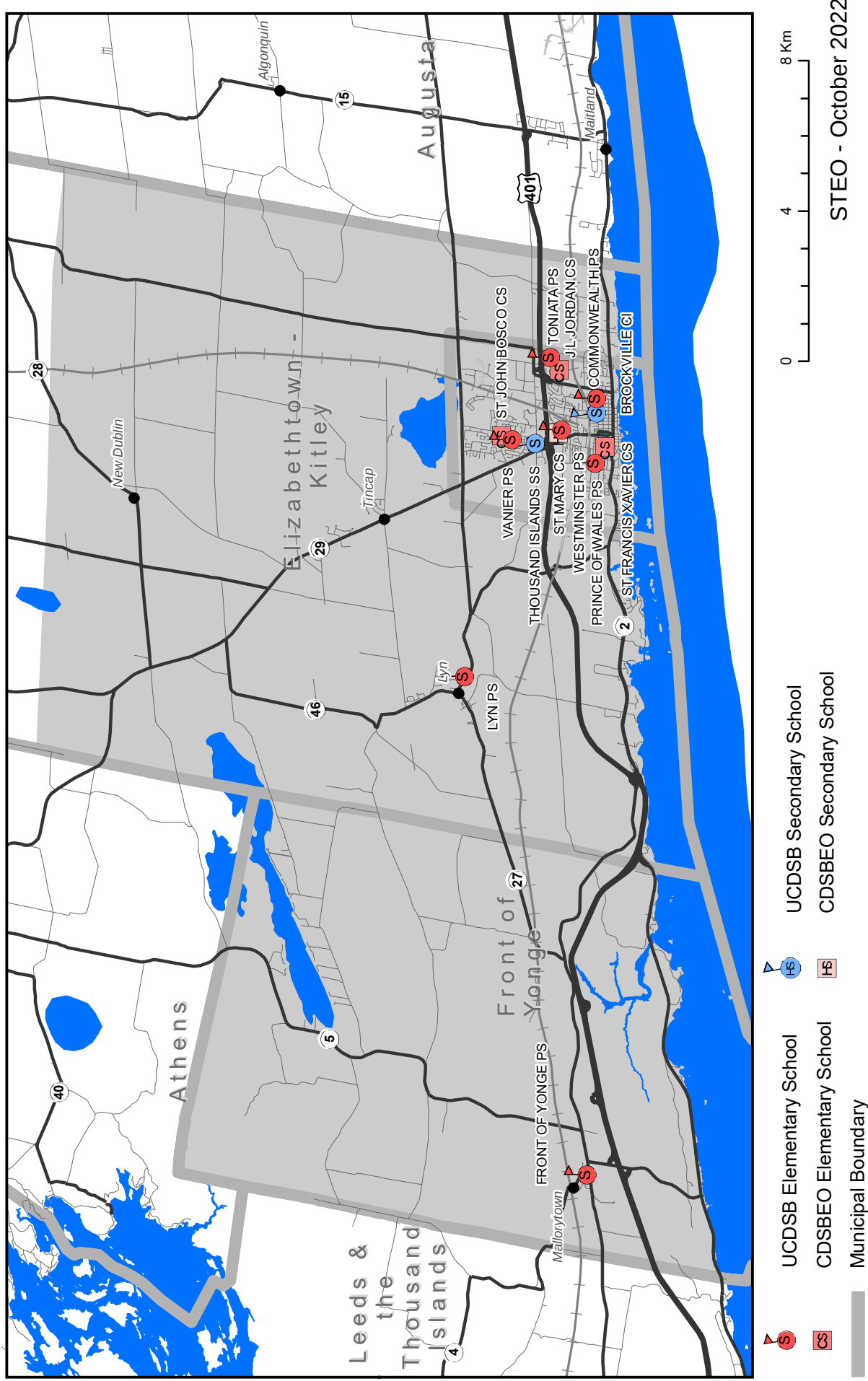
Rideau Area Schools – Zone 8



Zone 9 - Brockville

Area Captain Dale Howard, Howard Bus Service

Appendix A

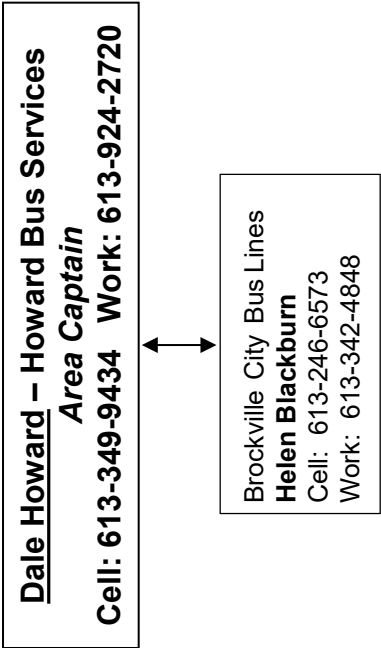


Inclement Weather Procedure

Appendix A

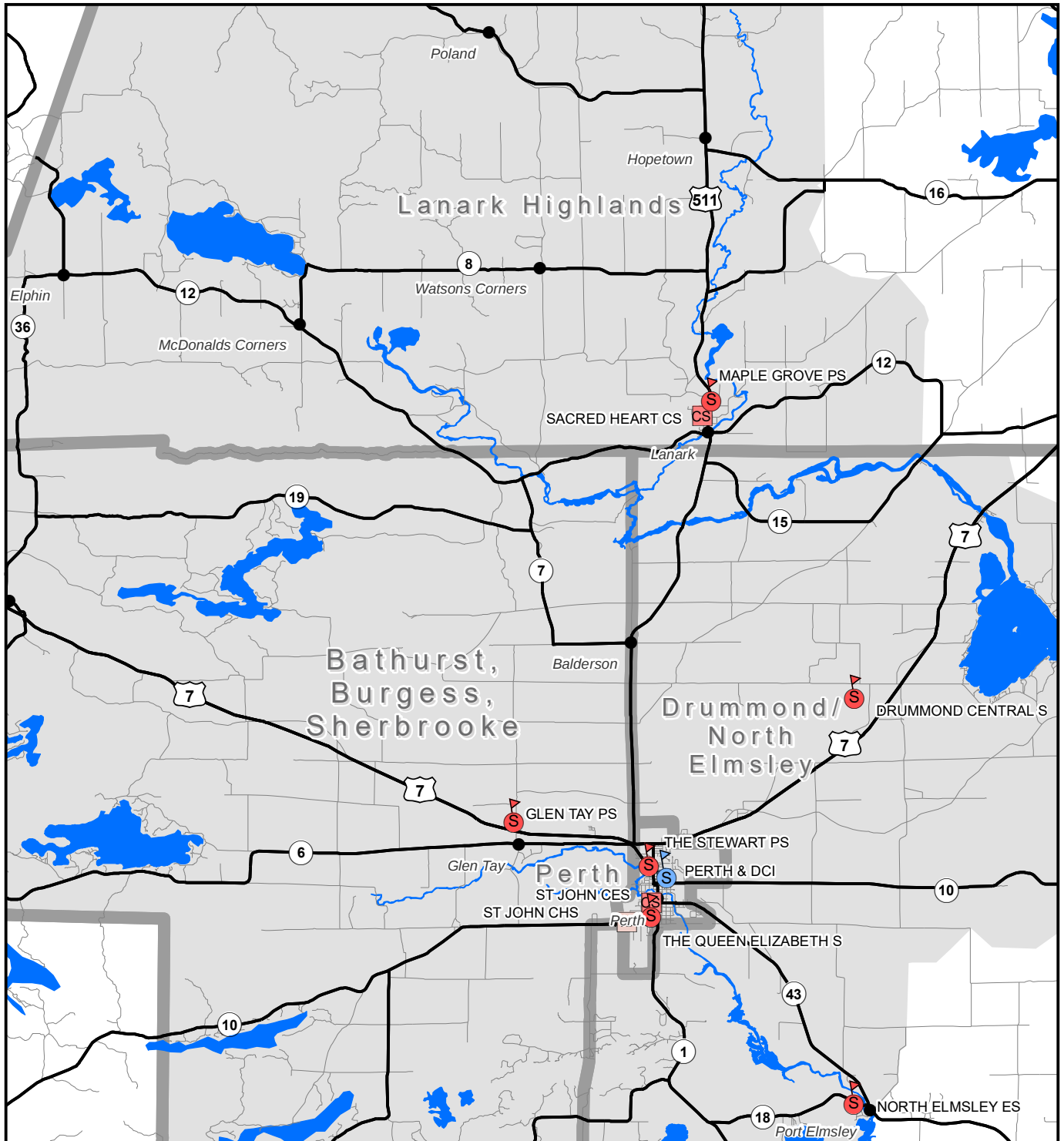
Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

Brockville Area Schools – Zone 9



Zone 10 - Perth

Area Captain
Todd Payne, C. Martin's Bus Service
Perth Division



UCDSB
Elementary School



CDSBEO
Elementary School



Municipal Boundary



UCDSB
Secondary School



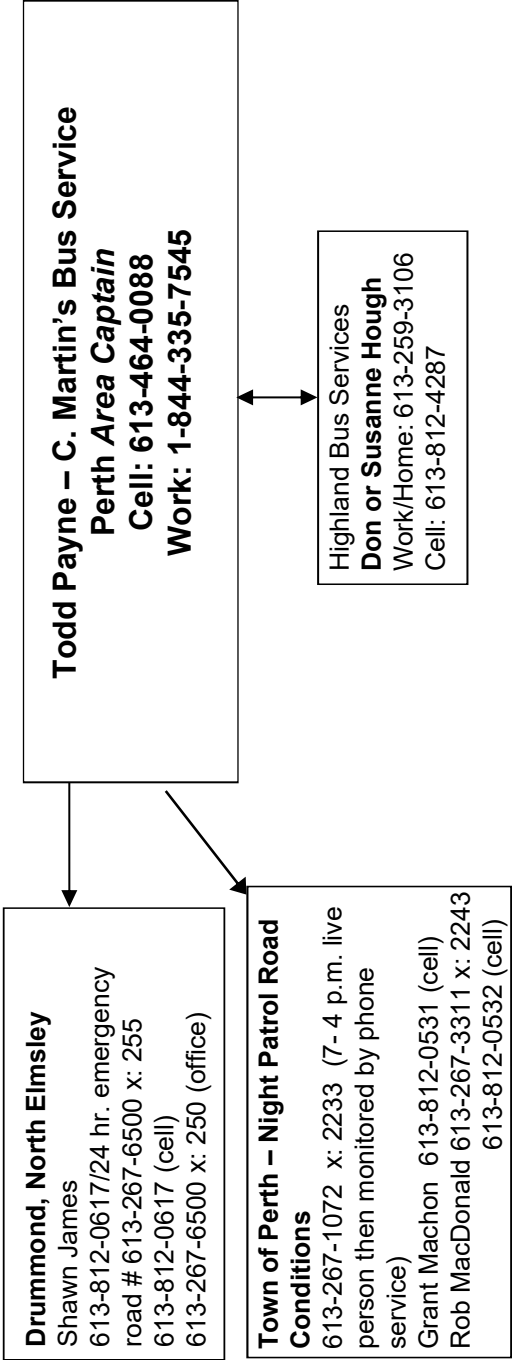
CDSBEO
Secondary School

0 2 4 8 Km

STEO - October 2022

Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

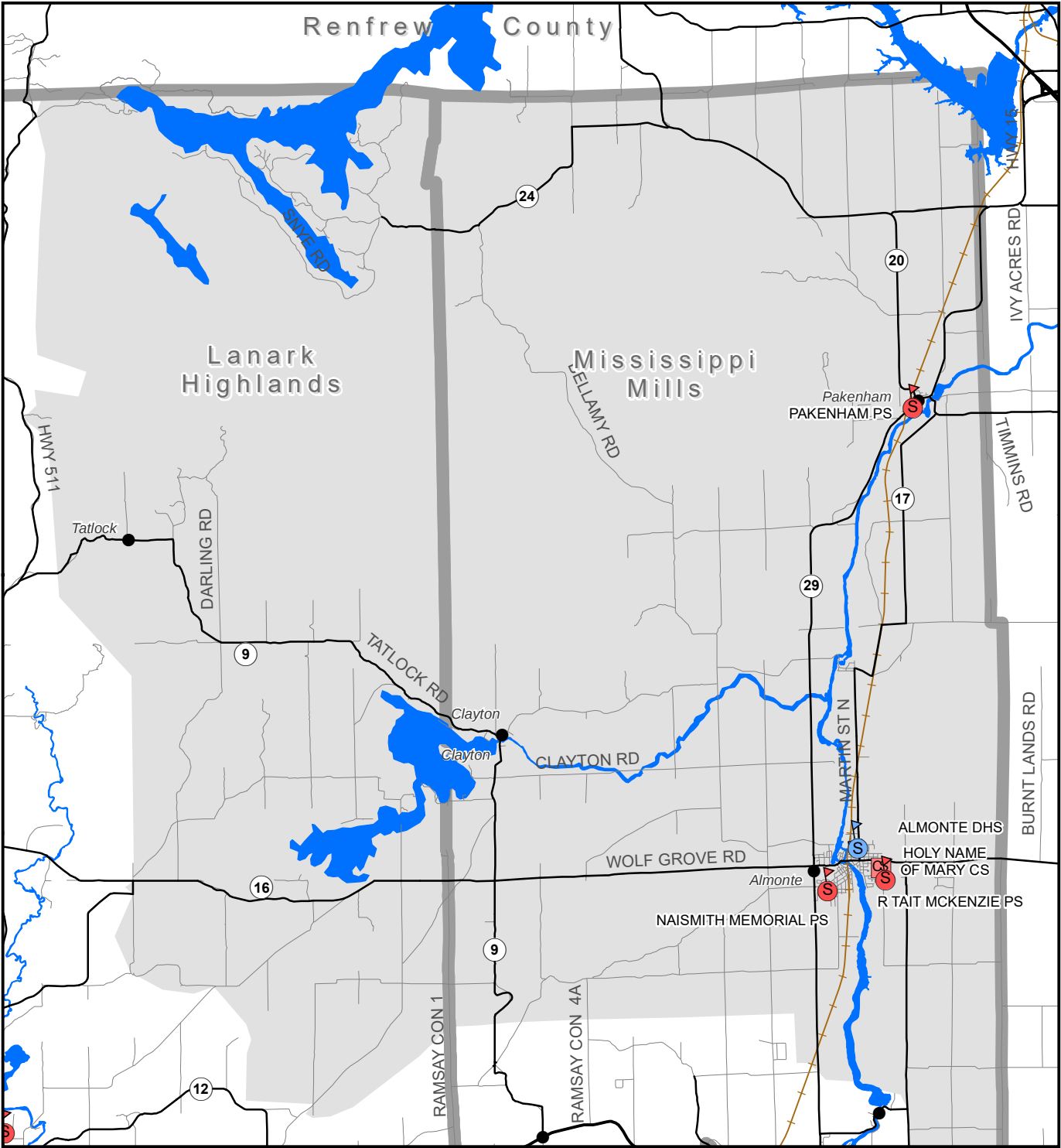
Perth Area Schools – Zone 10



Zone 11 - Almonte

Area Captain

Pat Hauraney, First Student Canada
Perth Division

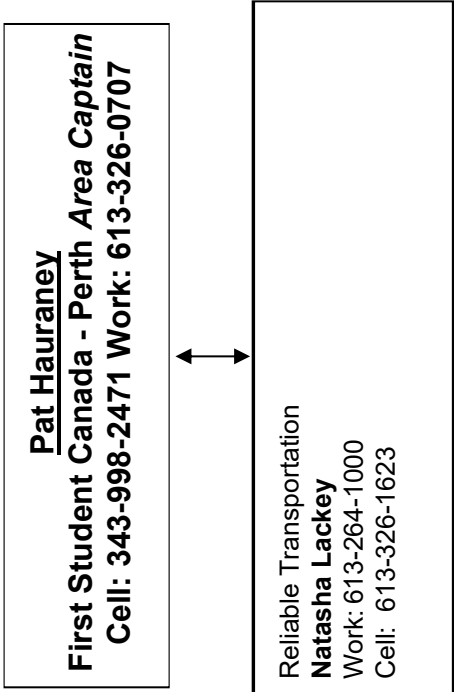


- | | | | |
|--------------------|-----------------------------|--|----------------------------|
| | UCDSB
Elementary School | | UCDSB
Secondary School |
| | CDSBEO
Elementary School | | CDSBEO
Secondary School |
| Municipal Boundary | | | |

Inclement Weather Procedure

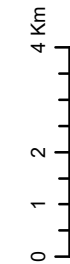
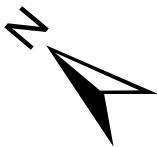
Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

Almonte Area Schools – Zone 11



Zone 12 South Grenville

Area Captain
Liz Markell, Whitteker Bus Lines

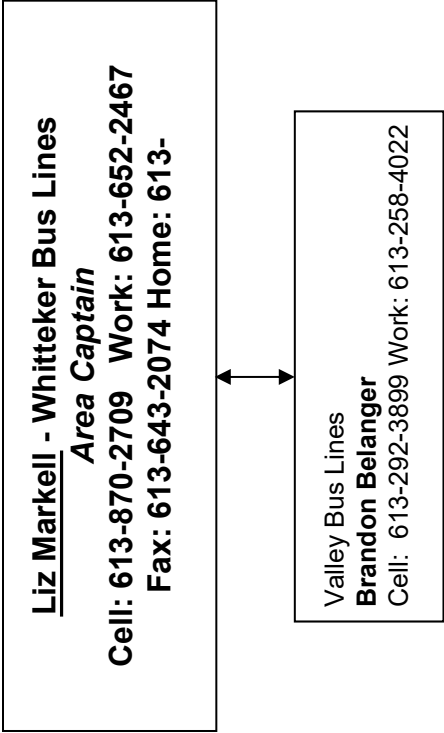


- UCDSB Elementary School
- CDSBEO Elementary School
- UCDSB Secondary School
- CDSBEO Secondary School

Inclement Weather Procedure

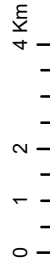
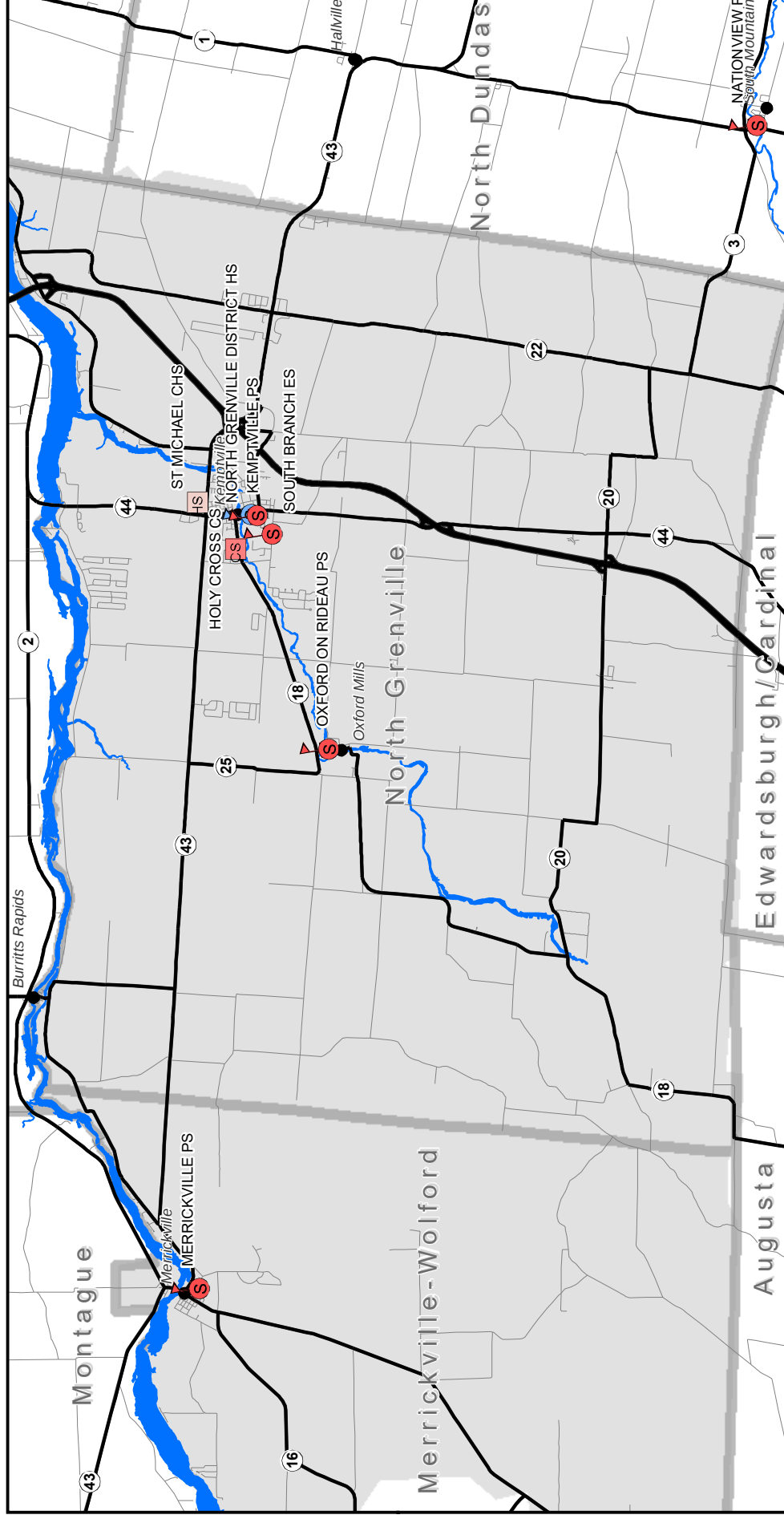
Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

South Greenville Area Schools – Zone 12



Zone 13 North Grenville

Area Captain
Liz Markell - Whitteker Bus Lines



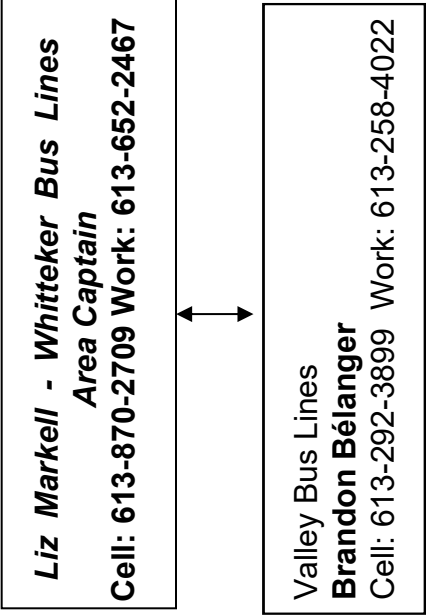
- UCDSB Elementary School
- UCDSB Secondary School
- CDSBEO Elementary School
- CDSBEO Secondary School
- Municipal Boundary

Inclement Weather Procedure

Appendix A

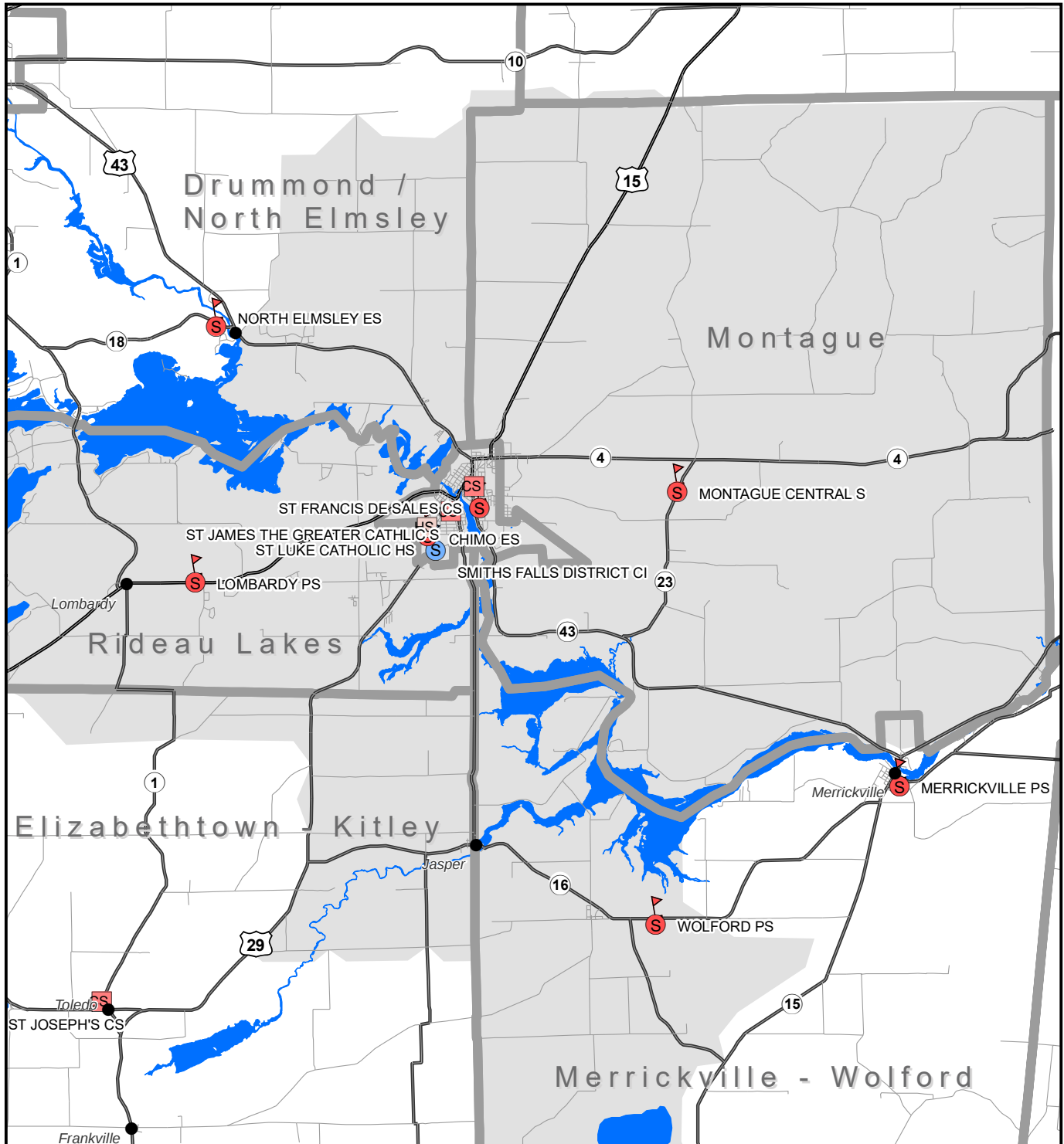
Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

North Grenville Area Schools – Zone 13



Zone 14 Smiths Falls

**Area Captain
Frank Healey, Healey Transportation**



UCDSB
Elementary School



CDSBEO
Elementary School

— Municipal Boundary



UCDSB
Secondary School



CDSBEO
Secondary School

0 1.5 3 6 Km

Inclement Weather Procedure

Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

Smiths Falls Area Schools – Zone 14

Frank Healey – Healey Transportation
Area Captain

Cell: 613-223-6783

Work: 613-283-3518 or 283-3673

or

Dave Ireland

Cell: 613-223-6786



Morrison Bus Lines

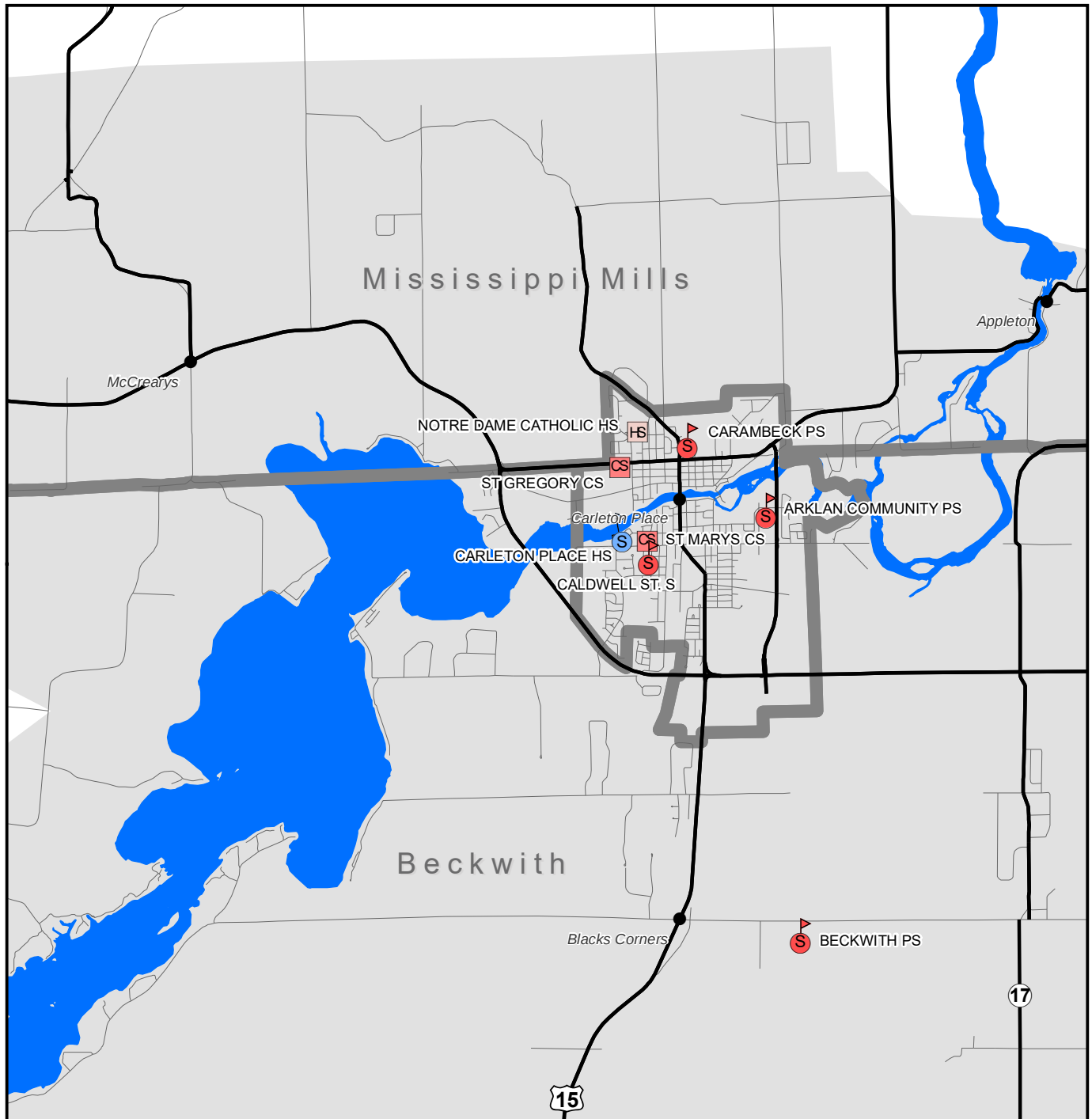
Jeff or Sue Morrison

Cell: 613-812-0471

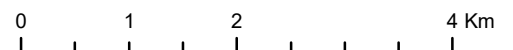
Zone 15 Carleton Place

Appendix A

**Area Captain
Eric Hochgeschurz
Premier Bus Lines Inc.**



- | | | | |
|--|-----------------------------|---|----------------------------|
|  | UCDSB
Elementary School |  | UCDSB
Secondary School |
|  | CDSBEO
Elementary School |  | CDSBEO
Secondary School |
|  Municipal Boundary | | | |



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Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

Carleton Place Area Schools – Zone 15

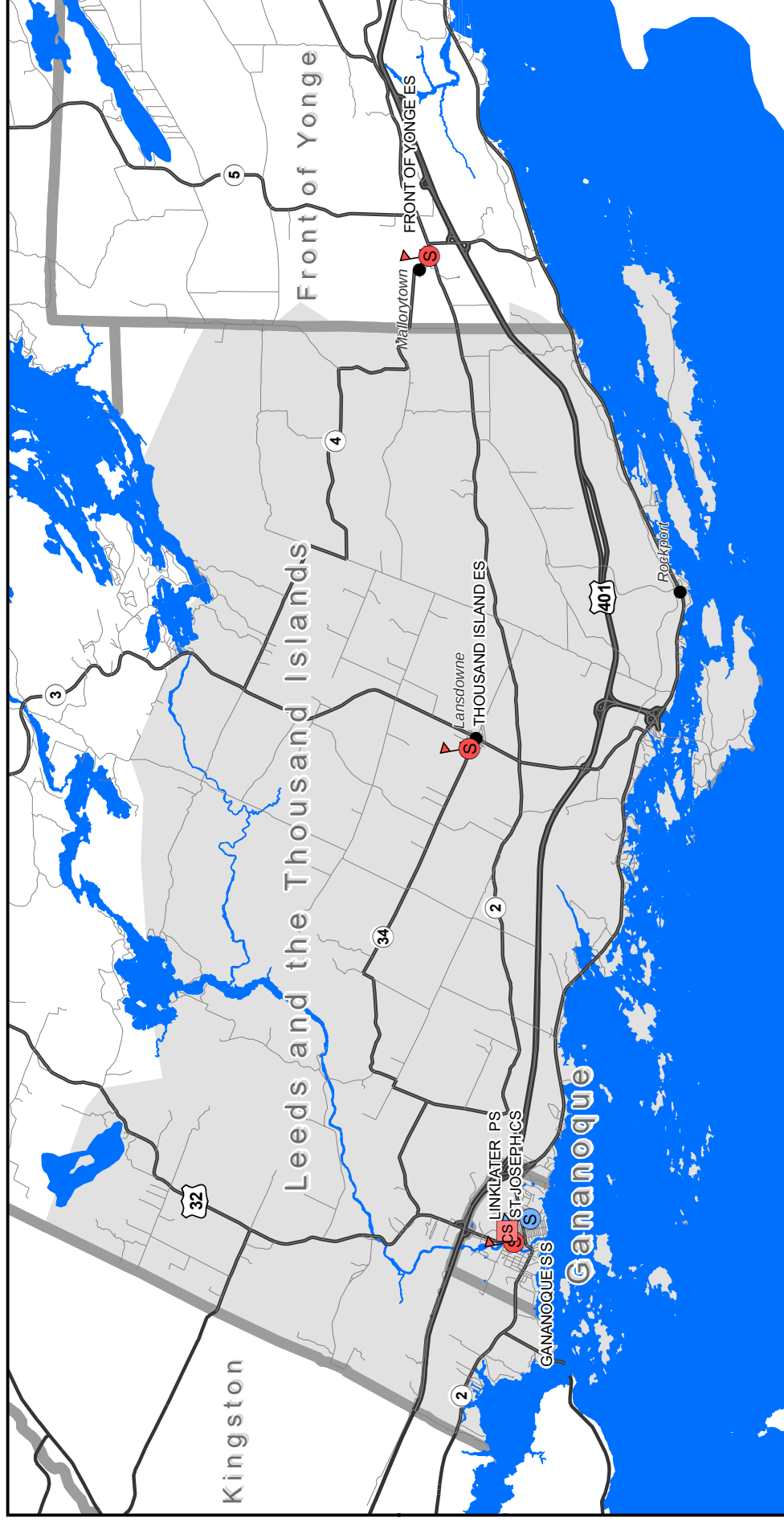
Eric Hochgeschurz– Premier Bus Lines

Area Captain

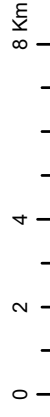
Cell: 613-769-8109 Work: 613-253-8863

Zone 16 Gananoque

Area Captain
Mike Clark, Clark Bus Service



- UCDSB Elementary School
- CDSBEO Elementary School
- Gananoque SS
- UCDSB Secondary School
- CDSBEO Secondary School
- Municipal Boundary



Inclement Weather Procedure

Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

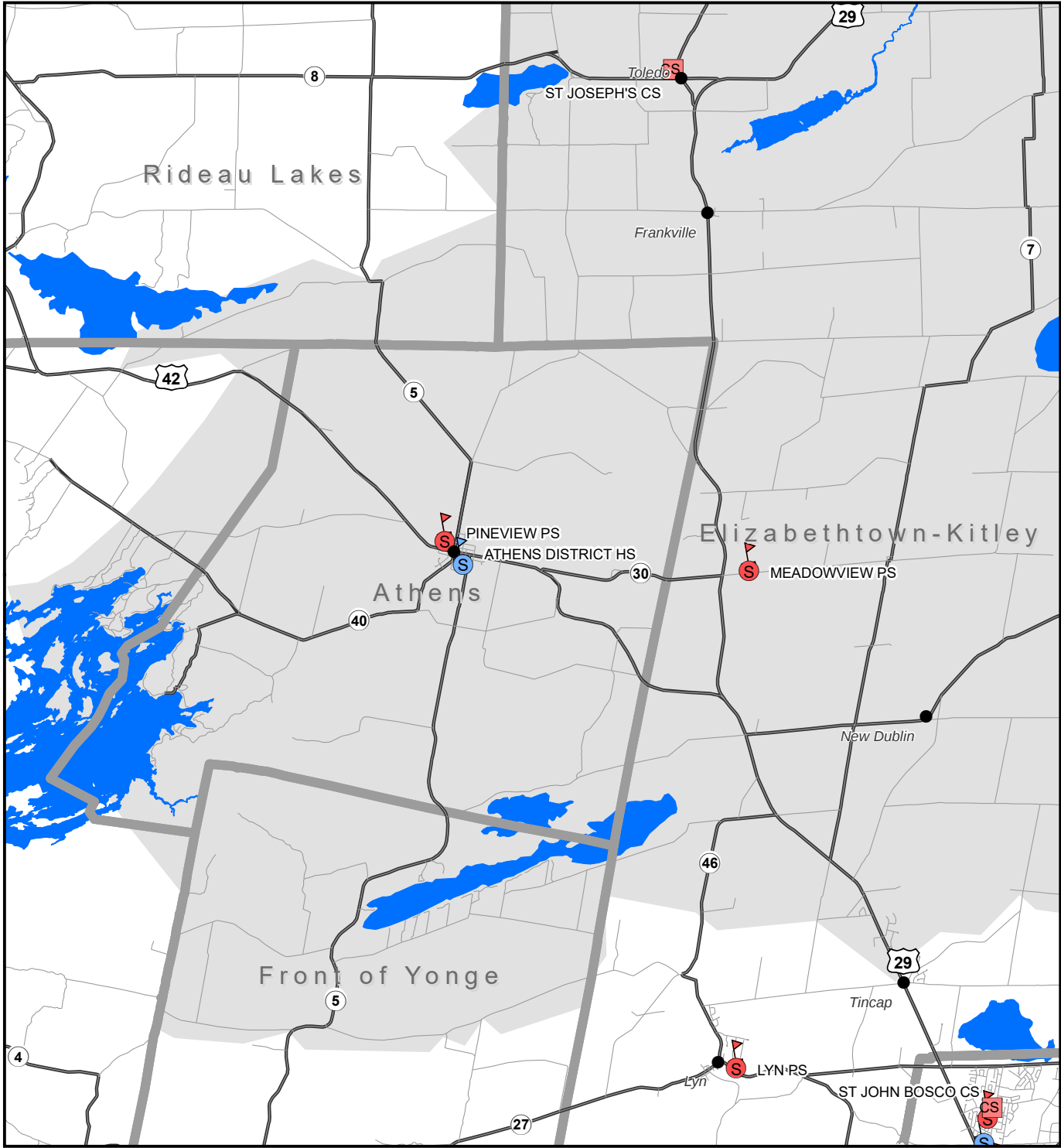
Gananoque Area Schools – Zone 16

Mike Clark – Clark Bus & Marina
Area Captain

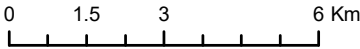
Cell: 613-561-0094 or Work: 613-382-0016

Zone 17
Athens

Area Captain
Dale Howard, Howard Bus Service



- | | | | |
|--|-----------------------------|--|----------------------------|
| | UCDSB
Elementary School | | UCDSB
Secondary School |
| | CDSBEO
Elementary School | | CDSBEO
Secondary School |
| | | | |



Inclement Weather Procedure

Appendix A

Telephone Relay for School Bus Cancellation Prior to School Day by 5:30 a.m.

Athens Area Schools – Zone 17

Dale Howard – Howard Bus Services
Area Captain
Cell: 613-349-9434 Work: 613-924-2720



Brockville City Bus Lines
Helen Blackburn
Cell: 613-246-6573
Work: 613-342-4848

Zone 18

Frontenac Area

Area Captain
Todd Payne
C. Martin's Bus Service