

# Bus Stop Finder

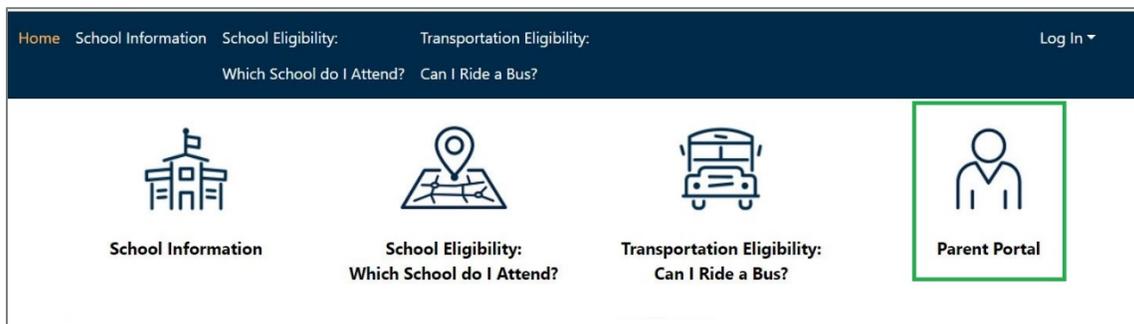
Parents or students wanting to confirm busing information require an OEN number.

Junior (**JK**) and Senior Kindergarten (**SK**) students or NEW students that have not yet been assigned an OEN number will use the **School Assigned Student ID number** until such time that an OEN number is assigned.

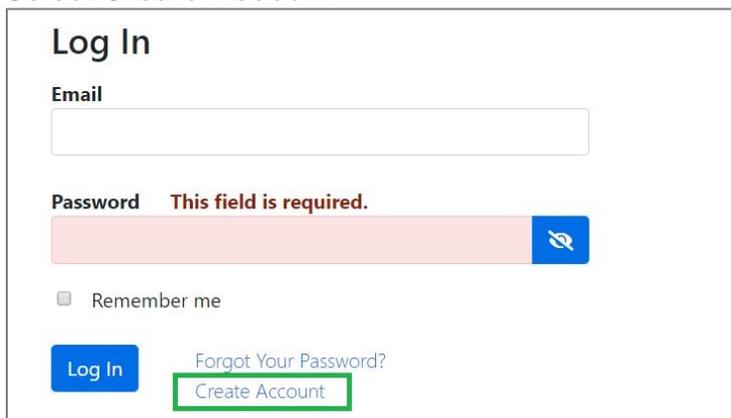
**Parents and students can contact the school (not the Board Office) if they do not know the OEN or Student ID number.**

You will be required to create a **Parent Portal Login Account** before being able to access the transportation information. A valid email address will be required to authenticate your account.

1. Click this link <https://transportation.steo.ca/default> to Create or login to an Account. Select the **Parent Portal Icon**.



2. Select **Create Account**

A screenshot of a login form. The form has a title 'Log In'. It contains an 'Email' input field, a 'Password' input field with a red error message 'This field is required.' and a blue eye icon, and a 'Remember me' checkbox. At the bottom, there is a blue 'Log In' button, a link 'Forgot Your Password?' with a green border, and a 'Create Account' link with a green border.

3. Enter your email address and choose a password, using the requirements listed. Check I'm not a robot and Submit.

## Create Account ×

**Password Requirements**

- One upper case letter.
- One lower case letter.
- One special character(!&#\$@).
- At least 8 characters

**Email**

**Password**

**Confirm Password**

I'm not a robot  reCAPTCHA  
Privacy - Terms

4. Next you must confirm your account, before you can log In.

An email has been sent to this address. Please check your email and confirm your account. ×

## Log In

**Email**

**Password**

Remember me

[Forgot Your Password?](#) [Create Account](#)

- Once you log in, select **Add Student** to add one or multiple students to your account.



- To add a student, you will need the student's OEN number, their birthdate, the house number of the home address and the school they are registered at.

### Add Student ✕

**Student ID** Enter the 9 digit OEN number

**Birth Date**

**Street Number**

 Enter the house number of the home address

**School**

 ✕ ▼

Add Student
Close

- The Ontario Education Number (OEN) is a unique 9-digit number for your child, that will be requested on the login page. This OEN number can be found – on a Provincial report card, or other official documents. Below is an example of a Provincial Report Card.

<b>Ontario</b> <b>Ministry of Education</b>		<h2 style="margin: 0;">Elementary Provincial Report Card</h2>	
		Ontario Education Number	Date:
Student:		OEN:	Days Absent:
Grade:	Teacher:		Total Days Absent:
			Times Late:
			Total Times Late:

8. If there is a match, then the student information will be displayed as below.

**My Students**

Name  
 

**Transportation**

School: Rothwell-Osnabruck Elementary School  
 Grade: 6  
 Eligibility: Bussed  
 Travel Code: RG: ReGular Eligible - Transported Only  
 Met at Bus: No

To School

Time	Stop	Time Of Day	Route	Operator
8:30 AM	2958 ANY ST, Township of South Stormont	AM Pickup	6655U	Bus Operator Name
9:05 AM	Rothwell-Osnabruck Public School	AM Dropoff	6655U	Bus Operator Name

From School

Time	Stop	Time Of Day	Route	Operator
3:35 PM	Rothwell-Osnabruck Public School	PM Pickup	6655U	Bus Operator Name
4:05 PM	2958 ANY ST, Township of South Stormont	PM Dropoff	6655U	Bus Operator Name

If there is not a match, you will receive the message **Unable to retrieve student**. Please review the information you entered is correct.

9. Scroll to the bottom of the Parent Portal page, and click on Add Student again, to add additional children. Students can be added to your account from either board and multiple schools.

10. To view the children you have added to your Parent Portal Account, click on **My Students** at the bottom of the Parent Portal page.



**Add Student**

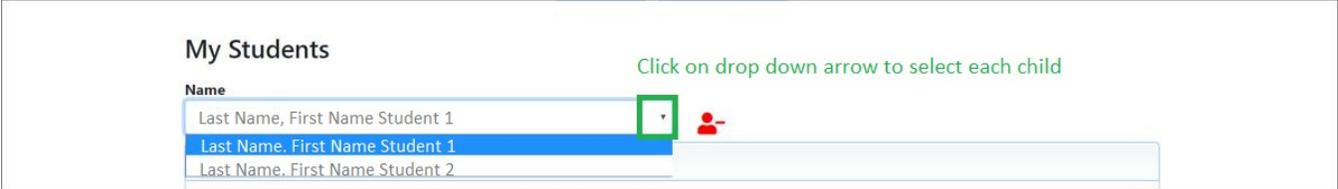


**My Students**



**My Subscriptions**

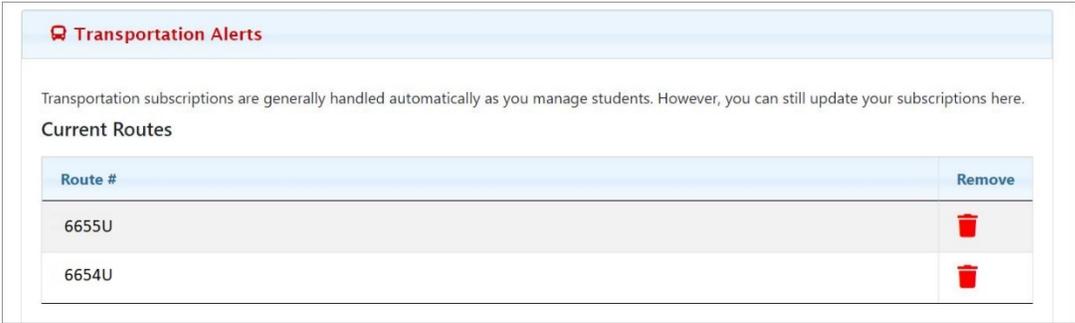
11. Click on the drop-down arrow to select see the children you have added, and to view their transportation information.



12. Parents can update their **Transportation Alerts** and **School Alerts** to match their students' current transportation and enrollment. Click on **My Subscriptions**, at the bottom of the Parent Portal page. Note: If you have already signed up for alerts, (notifications), you will continue to receive them.



13. Alerts can be managed by the routes your children are assigned to.



14. Alerts can be managed by the schools your children attend.

