

Running on Empty: Child Check Refresher



Child check procedures are of extreme importance and are in place to ensure that no students have been left behind at the end of morning and afternoon runs. As an added bonus, thorough child check procedures will often expose unseen damage to the vehicle's interior and uncover property (e.g. lunches and personal items) which can then be recovered and quickly returned.

- ⇒ **Immediately** after final drop off, both morning and afternoon, on every run, the driver shall complete a thorough physical check of the vehicle to ensure that no student has been left behind.
- ⇒ The driver shall complete a check after each emptying of the vehicle (e.g. between first and second runs). Where safety allows, the check will be completed within the school drop-off zone.
- ⇒ If it is deemed unsafe to complete the check on school premises, the check is to be completed at the **first safe opportunity** in close proximity to the school.
- ⇒ The driver shall walk to the back of the bus, checking on and under every seat, being as thorough and deliberate as possible. The driver shall complete the same visual scan walking to the front of the bus.
- ⇒ The driver shall complete a subsequent physical check at the approved parking location.

Driver Name: _____

Date: _____



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